

Mayor Chris Chilson called the regular meeting of the City Council of the City of Lime Springs to order in the Community Center on September 1, 2020, at 7:00 pm.

Member(s) present: Kris Kraft, Jennifer DeVries, , Jen Smith, Kris McNamara

Member(s) absent: Amy Norton

Visitor(s): Marcie Klomp (TPD), Jill Tibbals, Brian Johnson, Eddie Miller (Library), Richard Cottrell, Nick Rissman (Howard County Engineer), Michael Born, Katie Sterk (Bolton & Menk), Ed Greiman, Tyler Smith

PLEDGE OF ALLEGIANCE

Open Forum: No Comments.

Oath of Office: Mayor Chris Chilson swore in Jennifer Smith, Council-elect thru Special Election August 18, 2020.

Agenda, Previous Month Minutes, Approval of Bills and Financials: Kraft made a motion to approve the previous minutes, agenda, and financials. Smith 2nd. All present voted Aye. The bills were not approved as they had some duplicates from previous month, the corrected bills will be emailed to the council.

Department Heads:

Fire Dept. Report: Fire Chief Nate Schwickerath was absent. Mayor Chilson presented the 2 Fireman applicants: Truman Thomas and Kyle Sindelar. DeVries made a motion to accept the 2 Fireman. Kraft 2nd. All present voted Aye. Fireman Jacob Johnson has retired from FD. This brings members to 20. Fire Chief has requested monthly update from City for how much water is pumped and how much water is billed. He wants to ensure adequate water needs for FD. New air packs should arrive in 2 weeks. 3 calls for service since last council meeting. August 8th Ranger fundraiser was successful. York Township Proposal will be tabled until next month when Fire Chief can answer questions.

Library Report: Eddie Miller presented a report. Library trustees encouraged to attend training program. 30 kids & adults participated August 12th music program presented by Maria Klingsheim. This program was outside in Kitchen Park. Library recorded 532 visitors for July. Library Janet will be starting the Daycare Outreach Program in September. Councilman McNamara inquired about the possibility of the library using the Public Works' office space, currently at Old City Hall. Discussion followed with Certified Signer Michael Born stating that DNR questioned why Public Works did not have a central location during the recent DNR Audit. He wondered if this space could be turned into that. Tyler Smith said the space is 11' by 14'. Currently there are city maps stored there, which are paper and need to be kept in a climate control environment. He has started to sort some, but not sure what needs to be kept and what to throw. Eddie Miller reminded the Council; the library uses this space as access to the basement stairs leading to a Storm Shelter. The library's plan is to address the basement's wetness and lighting. Other work areas were discussed. Office Space will be tabled until next meeting.

Park/Pool: Jill Tibbals was present. Pool & Park Board met August 13. Heather Knutson applied to the Pool/Park Board and has started a few projects. Pea Rock was delivered to the Ball Park and wood chips were delivered to Brown Park. These need to be spread Jill may approach the Mennonite Youth Group to see if they can help. Some bids have been received for picnic tables and benches and will be presented at Pool & Park's next board meeting September 16th.

Public Works Director Report: Tyler Smith were present. The pool was winterized. After discussion, Council requested the board to be taken off. Installed lights at Ball Park's concession stand. Gave some attention to the Snowplow and ground the rust/paint off & repainted the sander. Signage for the Tree Dump may wait until Spring. Sewer Plant building needs new roof. Quote received from LeRoy Lumber for \$ 1,014 for steel roof supplies. Will get another bid from Spahn & Rose. W Franklin's well building needs new siding and roof as well. there may be asbestos in some of those materials. Tyler will contact Hawkeye to see about disposal as not able to go over slate siding.

W Franklin well building houses wells that pump to the main well building. Tyler reminded Council that he is out next 2 days to attend Certified Pool Operator class. Ed Hampe will do daily chores. Tyler said he would pick up yard waste left in bags or containers. If want container back, please put name on them and will bring them back. Public Works was asked to look at Holly Andersen's tree on E Jackson Street. Reminder that property owners should ask about own trees. Yard Waste fee was added to this month's utility bills.

Building Permits approved: Jeff & Cecila Hovde's garage; Wendy Miller's garage; Jason & Fallon Hammon's patio, Emerson Leid's retaining wall.

Old and New Business:

E Merrill Street Bridge - Report given by Howard County Engineer: Nick Rissman. Nick Rissman was approached by Brian Malm from Bolton & Menk and Casey Sebastian to see if Howard County could assist with bringing this bridge up to its previous load capacity. This bridge is currently limited to 5 ton as of April 7, 2020. Howard County offered their labor and equipment with the City of Lime Springs paying material costs and extra equipment costs needed if Howard County does not have access to. First step is for Howard County to survey current structure. Survey then emailed to Brian Malm to review and come up with a plan. Survey should be done by next month. Quote and timelines not available until after survey and options explored. E Merrill Street is a Farm to Market road. Nick Rissman left his contact information with Tyler Smith and will have price of salt and sand later to City.

Computer hard drive crash: Gillware quote of \$ 1285 to retrieve QuickBooks transactions. \$ 1285 includes retrieval plus disk to send it back to City. Then City will contact either Johnson Accounting or Derek Lee to install the data. Motion by Kraft to go ahead with retrieval 2nd by McNamara. All present voted Aye.

Wastewater Treatment Facility Plan: Draft report presented by Katie Sterk for review. 3 alternatives presented. They are do nothing and maintain current system; expand current structure, build new structure. Costs range from annual rates of \$ 65,000 to \$ 242,000. City may check with Casey Sebastian to see how far he was able to do video of current sewer system and maybe do more video. If City does nothing for now, then Bolton & Menk does not have to submit anything to DNR now but will have to submit something next July 2021 and again 2023.

Ed Greiman from Upper Iowa Beef: reported that he is almost done with their construction expansion. Should finish in next 2 weeks. They do not foresee more than 10,000 gallons used per day, since the majority of their water is used for clean up at end of the day – still going to use same amount of time and materials to clean up. The City of Lime Springs may require Grade 2 license and Mike Born is already at Grade 2, so we are covered.

Audit Scheduling: DeVries reported that she spoke with Deb Moser at the state level. Previous examination reports are available at the state website. Jane will email most recent copy to all council members. No audit is scheduled at current time.

Re-Keying of the Community update: Roger's are waiting on parts before he can continue.

Hiring of Deputy Clerk and City Maintenance Worker: Challenges are these are part time and seasonal. Job Descriptions need to be defined before can start looking for candidates. McNamara thought she had previously written up the Deputy Clerk position, she will check and email to all Council. Tyler Smith said that he had been approached by Matt Levenson. Matt Levenson is a current part time employee and can be called upon for maintenance, both roads and daily water chores.

Resolution 09012020-1 Winneshiek County Solid Waste Resolution. This resolution is due every 5 years. Kraft made a motion to accept the Resolution. DeVries 2nd. All present voted Aye.

Spring Ahead Learning Center Lease Renewal: Lease was due June 30, 2020. Last year's fiscal profit & loss was handed out to council. The expenses were \$ 3,138.18, leaving a negative of \$ 1,427.86. The majority of the expenses are alarm system monitoring the generator which is used for

the emergency storm shelter and the sprinkler system checkups. The previous lease was \$1,800/year. Previously was signed by director Jodie Hubka and Rhonda K. City has list of their board members; we will invite them to next council meeting. We can also discuss more on the fence, previously requested by Richard Cottrell. The City of LS will also check to see if there are any easements since RC's geothermal lines run either on City property or Randy Assmus' property.

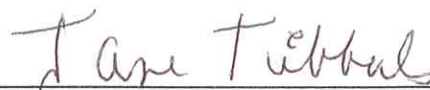
Tax Abatements: Tabled until another meeting since Jason Passmore not attending.

Kraft made a motion to adjourn. Smith 2nd. All present voted Aye.

Meeting adjourned at 9:07 pm.



Chris Chilson, Mayor



Jane Tibbals, City Clerk