

Mayor Chris Chilson called the regular meeting of the City Council of the City of Lime Springs to order in the Community Center on October 6, 2020, at 7:00 pm.

Member(s) present: Kris Kraft, Jennifer DeVries, , Jen Smith, Kris McNamara; Amy Norton

Member(s) absent: none

Visitor(s): Marcie Klomp (TPD), Jill Tibbals, Brian Johnson, Eddie Miller (Library), Richard Cottrell, Ed Hampe, Tyler Smith

PLEDGE OF ALLEGIANCE

Open Forum: No Comments.

Agenda, Previous Month Minutes, Approval of Bills and Financials: Kraft made a motion to approve the previous minutes, agenda, and financials. Smith 2nd. All present voted Aye.

Department Heads:

Fire Dept. Report: Fire Chief Nate Schwickerath explained Agreement for Fire Protection Proposal between LS Fire Dept and York Township. LS Fire Dept has agreed to provide fire protection for Sections 22-24, 25-27, 34-36 of York Township for a fee of \$ 1,710.00 per year. McNamara made a motion to approve the York Proposal. Kraft 2nd. All voted Aye. York Fire Protection Approved. City of Lime Springs will keep original, sending copy to York's clerk, Fred Scheevel. **Resolution 10062020-2** Authorizing Write-Off Certain Fire Calls as Uncollectible for \$ 2,750.00 was presented. Fire Chief Schwickerath explained that the Fire Dept Board had already reviewed and approved the write off of the fire calls listed. Kraft made a motion to approve Resolution 10062020-2. Norton 2nd. All voted Aye. Schwickerath talked about the new Air-Packs and Equipment, everyone really excited about them. The new Air Packs are 45 minutes up from the old ones at 30 minutes, so that the firemen can operate longer, still need more training with them. Fire Prevention Week coming up and the Lime Springs Learning Center Preschool is scheduled to visit the Fire Station. Schwickerath reported LS Fire Dept had school bus extraction training with Chester recently, doubles as semi-truck training. Richard Cottrell mentioned that he had previously volunteered to pay for a fire wall between his building and the Learning Center about 15 to 20 months ago for insurance purposes. He feels this has not been addressed. Mayor Chilson requested that Nate, Tyler, and Richard get together to bring a plan to the next council meeting.

Library Report: Eddie Miller presented the Library Board's report. Library trustees are scheduled to meet October 8 for a training session. Howard County Library Association meeting will be held October 16 and Librarian Janet DeVries will be attending in Cresco. The LS Library is accepting donations for their Silent Auction that is scheduled for the whole month of November. Virtual Cake Decorating contest is due October 16, please come in and check out a pan and decorate your cake. Check out past winners on the library web site. Bingo is scheduled for Saturday October 17 at the Library.

Community Center: no report, but question was asked about Halloween. The City Council is not taking a position, except asking everyone that wants to participate to turn their outside lights on and those that do not want to participate, to turn their porch lights off. McNamara mentioned that she can put something on the city's Facebook page that says that for others to share.

Park/Pool: Jill Tibbals was present and requested Council approval for Heather Knutson's application to Pool & Park that was missed at the previous council meeting. McNamara asked for the approval to be put on hold due to questions of who was on pool and park board and who had voting rights as she had been asked if Janet DeVries, a recent approval to pool and park board had voting rights as well as term lengths. McNamara said she had been in contact with Mickey Shields for clarification. Mickey Shields is a director with Iowa League of Cities. Shields said that yes, Janet DeVries has voting rights on the Pool & Park Board, even tho she is a city employee thru the library. After much discussion, it was agreed that there can be up to 5 voting members and a chair. The other members just can't vote, but they are still a vital part of the board for all other purposes. The terms are listed at 3 years, however there is no limit on how many terms a member can serve on the board

as both DJ Miller and Jill have been on the board for a number of years. Other current voting members are: Sharla Lieder, Holly Andersen, Brian Johnson, and DJ Miller. Norton made a motion to approve Heather Knutson's application as a member of the Pool and Park Board as a non-voting member at current time. DeVries 2nd. All voted Aye. Tyler & Ed removed the diving board on October 6, 2020 and the board is currently laying next to the pool fence. Kraft had mentioned prior to the council meeting that there is a hole in the pool fence. Tyler will look and see how it can be repaired. Jill reported from their September 16th's meeting that their board approved Milford Loewen and the Mennonite Youth to help put the edging around playground equipment at Brown Park and at Ballfield Park. They were able to get the edging completed at Brown Park on September 25, they ran out of time as well as light. There may be a piece short before the Ballfield Park can be completed, will have to measure again.

Public Works Director Report: Tyler Smith reported Andy, from Howard County Engineering surveyed the bridges with him. The bridge floor on the Merrill Street bridge is very thin and needs major repairs. Andy showed Tyler how maybe he could repair by adding to the sides underneath for S Miller Street bridge to make it last longer. Miller Street bridge doesn't have very much water under it, which would make repairs easier. Tyler and Ed have been hauling rock from the Brush Pile storage onto Howard Street. Then, Dale Schwade donated some rock and clay, that Tyler hauled there that made a good base. Question came up if the waterway could be dug out. City will have to check with DNR to see if that is a possibility. McNamara made a motion to contact Mehmerts to haul 5 to 10 loads of additional rock to make this street good enough for heavy loads use by tractors and trucks. Kraft 2nd. DeVries voted Nay. Kraft, McNamara, Smith, and Norton voted Aye. Motion carried. Ed and Tyler replaced a pump at the Water Tower, then noticed there was a problem with the electrical outlet. Perry Novak was called and said a wrong outlet was put in previously, they replaced it and said that the sump pump should be replaced as the old sump pump shorted out. DeVries made a motion to replace the sump pump, Norton 2nd. All voted Aye to replace sump pump at the Water Tower. Cost should be under \$ 200. Discussion was brought up about N Willard Street going out to the City Brush Pile. Tyler was asked to check with County to see how much of that road repair is responsibility of the county and how much is city for repairs. Tyler passed CPO Certification, so he is certified for the city's pool for next season. Richard Cottrell asked about the siren and possibility of freezing. Nate Schwickerath said that the siren is only used for tornados at the present time since it has to be set off manually. The last time this topic came up, it was tabled due to the cost and possibility of looking at grants. Costs at that time was between \$10,000 to \$ 12,000 for an electronic replacement that could be set off by dialing into it. The siren is tabled again until grants can be looked into for replacement. Tyler can look into to see if there is a temporary fix for the freezing due to wet and cold weather. Office space for Public Works was discussed. It was agreed that all records should be stored in one place, instead of three different places. The places identified are old city hall by the library, sewer plant and community center. One area that was explored was the loft in the Fire Station. The council agreed to tour the fire station area and the old city hall after the council meeting. The chain link fence, that divides the ballpark area from Tommy Stevenson, is curling up at the bottom. Tyler is to check and decide if the fence could be stretched and staked back down, regardless whose responsibility the fence is. Tyler will check with Spahn and Rose for Well Building Bids.

Building Permits approved for Larry Hart's Garage and Driveway for Adam & Heather Munkel.

Gillware: Jane reported that Gillware produced a backup for the old computer that crashed in the city clerk's office. The backup was uploaded, and the old quick book data was restored.

Audit Update: no new information to report. The council was sent copies of the previous audit for their review.

Re-Keying of Community Center: Roger's has re-keyed the key part and replacement keys have been handed out. They are waiting on parts before they can work on the push pin locks into the fire station.

Spring Ahead Learning Center Lease: the lease between SALC and the City of Lime Springs expired June 30, 2020. The council decided to wait on signing the lease at this time. The SALC has

scheduled a board meeting October 12. City will ask them to add two items to their agenda, fence and firewall.

Hiring for Deputy Clerk and City Maintenance Worker: Ed Hampe said that he normally worked 15 to 20 hours a week depending on season. Hardly ever an 8 hour day. DeVries and McNamara agreed to draft up an ad for both positions and will try to have something by end of month to add to utility bills.

Council requested a **nuisance letter** to be sent regarding cars parked on boulevard and semi-truck parked on sidewalk at a home. The cars do not appear to have current tags and have not moved with the weeds growing up around them. Letter will be sent.

Dog Complaint: Letter was sent regarding dog running at large and dog owner not cleaning up after dog on others' property. No response from dog owner or the person that complained after letter sent. Council response is that this is 2nd letter to same dog owner and the comment came up regarding of 3 strikes against dog owner. City will check to see if dog owner responds.

Howard County Public Health Department and City of Lime Springs, Community Center Agreement was presented to be signed. DeVries made a motion to sign the agreement. McNamara 2nd. All voted Aye for Mayor Chilson to sign and take to them for their signatures. Mayor will check on status of Regional Health's building in Lime Springs to see if the deed has been located yet.

Resolution 10062020-1 Annual Street Finance Report: McNamara made a motion to accept the annual Street Finance Report. Kraft 2nd. All voted Aye to accept the Annual Street Finance Report that was filed.

Mayor Chilson set the date for the **Amendment to the Annual Budget** of November 3, 2020. The Fire Department wants to make some changes and the City needs to make some changes as well. Other departments may present their changes before the next council meeting to be included.

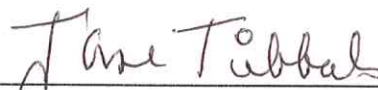
Resolution 10062020-3 Authorizing Write-Off Certain Utility Accounts as Uncollectible for \$ 1,352.91 was presented. Kraft made a motion to write off \$ 1,352.91. Norton 2nd. All voted Aye. Motion approved to write off uncollectible accounts.

Kraft made a motion to get into closed session for employee evaluation of Jane Tibbals' six month job performance review. McNamara 2nd. All voted Aye to go into closed session at 8:45 pm.

Meeting adjourned in closed session.



Chris Chilson, Mayor



Jane Tibbals, City Clerk