

Mayor Chris Chilson called the regular meeting of the City Council of the City of Lime Springs to order in the Fire Station on November 2, 2021, at 7:00 pm.

**Member(s) present:** Kris Kraft, Jennifer DeVries, Amy Norton, Jen Smith, Kristy McNamara

**Member(s) absent:** none

**City Employees:** Tyler Smith (Public Works), Jane Tibbals (City Clerk)

**Visitor(s):** Marcie Klomp (TPD), Jill Tibbals, Brian Johnson, Ed Hampe, Eddie Miller, Jarry Hughes, Richard Cottrell, Ronda Hughes, Mark Bowen, Pam Bowen, Sharla Lieder, Angie Cottrell, Carolyn Nagele

**PLEDGE OF ALLEGIANCE recited.**

**Open Forum: No Comments.**

**Agenda, Previous Month's Minutes, Approval of Bills, and Financial report:** DeVries made a motion to add Jackson Street to the Agenda. Smith 2<sup>nd</sup>. All 5 present Voted Yes to add Jackson Street to the Agenda. There was no motion to approve the Amended Agenda, previous month's minutes, bills & finance reports.

### **Department Heads:**

**Fire Dept. Report:** no report.

**Library Report:** Eddie Miller presented the Library report. The Magic Show was a great success with 37 attending. The Library is having a Silent Auction thru the month of November. The Library is opening early on Mondays at 9:30 to accommodate the morning coffee group to meet there. Spring Ahead Learning Center kids came in their Halloween costumes on October 29. The Library has scheduled a Girls Lock-in on November 23. The Alcoholic 12 Step Program is scheduled for November 27. The Library reported 160 from town and 198 from country for a total of 358 patrons served for September.

**Community Center Board:** Jarry Hughes reported Community Center Board met October 18 and most of the discussion was about Christmas in Lime Springs. Community Center Board is teaming with LS Community Club for Christmas in LS, which is scheduled for December 5 with Santa coming at 3. This year instead of silent auction baskets, they are holding a raffle with larger prizes. Trying for prizes such as meat bundles, quilts and gift cards. Carpet cleaning is scheduled for November 12. In answer to Council Smith's question if laminate would be easier to keep clean, Hughes answered that switching from carpet to smooth floor could be in long term plans.

**Resolution 11022021-1 Pay Raise for Kim McKenzie:** McNamara motioned to accept the Resolution 11022021-1 to raise Kim McKenzie's pay rate from \$ 12.00 an hour to \$ 13.00 an hour. Kraft 2<sup>nd</sup>. All 5 present Voted Yes. Resolution 11022021-1 Approved.

**Park/Pool:** Sharla Lieder reported 2 solar lights have been ordered for Brown Park. Pool & Park hosted Trunk or Treat for Halloween, not a great success this year, may try something similar next year. Pool & Park are participating in Christmas in Lime Springs and will discuss further at their next meeting. She also mentioned their board has started to work on forms, disciplinary forms as well as lifeguard policies for the pool.

**Public Works Director Report:** Tyler Smith reported the City has received a letter from the DNR regarding the water usage. Current permit is for 30 million gallons a year. DNR found the City has gone over by 730,000 gallons. Smith has contacted City Engineers: Bolton & Menk for their assistance for putting together numbers for a long term plan, so this does not keep happening. Bolton & Menk suggested that Upper Iowa Beef be contacted for their plan for 5 year water usage to help assist with these numbers. Council Norton asked how this effects the updates needed at the Lagoon? And Tyler answered that he doesn't know and that is also why he put it all in front of the City engineers for their evaluation. Mehmerts came and did the valve repair, and the bill came up higher as Mehmerts repaired another broken valve that was uncovered during the repairs. Mayor Chilson had received a Board of Health Report for Howard County and the Water Fluoridation for Lime Springs was measured at .48ppm. CDC recommends .7 parts per million (ppm). Tyler checked with Bob

(Hawkins, Inc.) and Bob came back with about \$ 700 to get started with adding Fluoride to the Lime Springs water supply. Bob can do the DNR paperwork needed to start. Tyler reported his ongoing beaver problem at the Sewer Plant. Beaver season starts the coming weekend and a couple of local hunters have expressed interest in trapping Miller Creek over by the Sewer Plant. Mehmerts has helped by digging a trench to open up the pipe plugged by the beavers. Brian Malm (City engineer from Bolton & Menk) called to say the Merrill Street Bridge Project is on hold. After measuring, found there is a water main 15-16 feet north of the side of the bridge and a sewer main 6-7 feet south of the bridge. Current option would land the bridge on top of the sewer main. Malm is working on options to see which way to go, this appears to be more than just moving the bridge over a couple of feet in order to create the correct flow of both water and sewer. Tyler has left 3 messages with Bergo Environmental, asking him where the City is at with the asbestos removal permits at the Jenkins/Tienter buildings. Tyler asked if Council wanted him to get prices or if OK to buy tires for the city truck. McNamara motioned for all weather tires to be bought. DeVries 2<sup>nd</sup>. All 5 Voted Yes. Approval for tires to be bought from Brian Johnson. Brian Johnson said that Gavin & Dan Murphy had approached him to check out the City's Plow Truck. Gavin is currently going to diesel mechanic school and volunteered his time to check the truck over and Dan Murphy volunteered his time to plow snow this winter. Smith motioned to approve the City to accept their volunteerism. Norton 2<sup>nd</sup>. All 5 present voted Yes. Motion approved for Gavin & Dan Murphy to check the City's plow truck for mechanical issues as well as Dan Murphy to plow snow this winter. City will check with insurance to add Dan Murphy as a driver to plow snow.

**Tienter & Jenkins Properties Update:** City Attorney discovered that property taxes are owed by Steve Jenkins of \$ 314, normally the property seller pays the taxes to bring them up to date. There are also closing costs of approximately \$ 600 and filing fees of \$ 100. After short discussion, Smith made a motion for the City to pay the closing costs and filing fees to keep this project from further delay. Norton 2<sup>nd</sup>. All 5 voted Yes.

**Spring Ahead Learning Center Lease:** Carolyn Nagele, board member of SALC, reported their insurance agent says impossible to get the requested liability insurance added to their policy. Norton said that point would have to be to put to the City Attorney and wait for his recommendation. SALC's neighbor Richard Cottrell asked questions regarding the fenced in playground and the east door. Mayor Chilson said that fence and boundaries would be put on City's next regular meeting's agenda. City will continue the month to month lease with Spring Ahead Learning Center until the insurance question is resolved.

**Animal Control:** It was confirmed to Council that dog is still in town. Mayor said he would contact Sheriff to see what can be done and also will check with City Attorney for status.

**Eagle Scout Project:** no one to present information.

**Annual Street Financial Report for Fiscal year 2021, Resolution 11022021-2:** after review of the report, McNamara motioned to approve the Annual Street Financial Report for Fiscal Year 2021. Kraft 2<sup>nd</sup>. All 5 Voted Yes. Resolution 11022021-2 approved.

**Annual Financial Report for Fiscal Year 2021:** after review of the report, Smith motioned to approve the AFR for Fiscal Year 2021. McNamara 2<sup>nd</sup>. All 5 Voted Yes to approve.

**Casey's Liquor License Renew:** Kraft motioned City to renew Casey's Liquor License effective 12-20-2021. Norton 2<sup>nd</sup>. All 5 Voted Yes to approve.

**Budget:** DeVries said that she would feel more comfortable if current Council would start the new Budget and future Council finalizing it. Council set Council Work Session for November 22 at 6:30 pm.

**IPERS Compliance Review Results:** IPERS conducted an audit of 2020 and sent their findings in an email. Council has email hardcopy in their packet to review. The incorrect forms were used for Jen Smith, Chris Chilson and Jennifer DeVries to not elect IPERS deduction. Corrected forms were signed by the 3 to be submitted. Appeals to IPERS' findings are due prior to November 20, 2021.

**Jackson Street Project Status:** DeVries stated the previous minutes that listed Council's discussions and she was asking why this did not appear to be moving forward. Kraft answered that looking for grants and financing takes quite a bit of time, and we may not hear anything for over a year on this. It was also noted that Brian Malm had requested to come to Council after January when new Council is seated. He wants to discuss which direction to take City Projects.

Smith made motion to close the regular City Council meeting and enter into closed session for IPERS Audit findings and accounts receivables. Kraft 2<sup>nd</sup>. All 5 Voted Yes to go into closed session at 8 pm.

Kraft made a motion to come out of closed session at 8:20 pm to adjourn. Norton 2<sup>nd</sup>. All 5 Voted Yes to Adjourn.

Meeting adjourned at 8:21 pm.



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**Chris Chilson, Mayor**



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**Jane Tibbals, City Clerk**