

Mayor Brian Johnson called the regular meeting of the City Council of the City of Lime Springs to order in the Fire Station on June 7, 2022 at 7 pm.

**Member(s) present:** Jennifer Kalstabakken, Jeff Burnikel, Richard Cottrell, Michael Levenson, Mary Bielefeld

**Member(s) absent:** none

**City Employees:** Tyler Smith (Public Works), Jane Tibbals (City Clerk)

**Visitor(s):** Eddie Miller, Marcie Klomp (TPD), Jill Tibbals, Sharla Lieder, Kris Kraft, Scott Osmundson, Maxine Stockman, Lydia Harvey, Ethan Kraft, Holly Andersen, Diane Tieskotter, Mark Tieskotter, Brian Malm (Bolton & Menk), Drew Weber (Bolton & Menk), Jami Schwickerath, Ed Hampe, Lucas Merritt, Julian Merritt

**PLEDGE OF ALLEGIANCE recited.**

**Agenda, Previous Month's Minutes, Approval of Bills, and Financial report:** Cottrell asked what was approved from previous Council regarding the buildings' removal. Site Services asbestos removal bill matches their bid. Burnikel motioned to approve agenda, previous month's minutes from May 3, 2022 meeting, bills and financial reports. Levenson 2<sup>nd</sup>. All 5 voted Yes. The agenda, May minutes, bills and finance reports were approved.

**Open Forum:** Lydia Harvey asked Council if she could take out 40 feet of her broken sidewalk and not replace. Current City Ordinance reflects that existing sidewalks are to be replaced after taking out. After a brief discussion, Council asked her to come to next meeting and bring a completed building permit and they will answer her then. She said that she could wait until next month's meeting for decision.

**Bolton & Menk: A23 & Jackson Project:** Malm & Weber presented final specs to be put out for bidding. Asking for utility bids for A23 and utility bids & surfacing for Jackson Street. Sealed bids to be received by The City Clerk until 11:00 am on Tuesday, June 28, 2022. Public Hearing to be held on July 5, 2022 at 7 pm during regular Council meeting. Burnikel motioned to approve Resolution ordering bids, approving plans, specifications and form of contract and notice to bidder, fixing amount of bidder's check and ordering clerk to publish notice and for a Public Hearing on plans, specifications, form of contract and estimate of costs for the 2022 street & utility improvement project. Levenson 2<sup>nd</sup>. All 5 voted Yes. Resolution approved. Burnikel motioned to approve Resolution to enter into a 28E Agreement with Howard County for a construction project within Lime Springs City Limits. Levenson 2<sup>nd</sup>. All 5 voted Yes. Resolution approved. Mayor and City Clerk will sign 28E Agreement with Howard County Board of Supervisors. Malm confirmed that the utility work is scheduled to be done by September. The re-surfacing part is scheduled to be completed mid-October. Jackson Street part is scheduled to be completed by November, dependent on weather.

**Fire Department Report:** Scott Osmundson, LS Fire Chief reported one call with a power line this last month. LS Fire Dept moving forward on generator project.

**Library Report:** Eddie Miller, Board Chair, reported Library's activities which included Annual Art Show with 29 artists displaying 196 items. LS Library hosted a Memorial Day Program & lunch at the Community Center May 30. 5 graduates brought their 2022 pictures to be displayed. Patrons serviced in April included 225 from in town and 186 from country for a total of 411. Mayor announced Michael Levenson was appointed as Library's Liaison.

**Park & Rec Report:** Sharla Lieder, Board Chair, reported Park Clean-Up Day was held May 14 with all board members helping along with other community members. Pool opened May 29 with 34 patrons on their first day. Brown Park bathrooms are open from 8 am until 8 pm. Brown Park had no problems with vandalism last year are hoping this year to be the same. When Sharla asked Council for clarification of Council liaison's role, Mayor responded with there really isn't any set guidelines for the liaison's duties. Sharla presented 3 new guard applications: Aiden Brown, Maurice Powell Jr and Erica Ollendick. Burnikel motioned to approve the 3 presented applications for guards. Kalstabakken



2<sup>nd</sup>. All 5 voted Yes. Sharla questioned why Holly Andersen's job as pool manager conflicted with her also being a member of the LS Park & Rec Board. City Attorney Bart Seebach's written Opinion On Conflict of Interest was presented to Council that stated according to Iowa Code that the City cannot continue paying her as Pool Manager while she serves as voting member of the Park & Rec Board. Atty Seebach also suggested, in same letter to Council, that City Employee policies be clarified to discourage conflicts of interest by recusal of any board members from discussions and decision-making affecting their own employment, even if voluntary and non-elected. Burnikel stated that the City would address any concerns due to future audits because of this disregard of legal opinions, at that time. Mayor asked for a motion from Council. Burnikel motioned for Holly Andersen to remain a voting member of Park & Rec while being pool manager. Kalstabakken 2<sup>nd</sup>. All 5 voted Yes. Sharla requested a closed session or a special closed meeting within a week, due to an employee matter. It was mentioned that a special meeting would require extra cost.

**Public Works Report:** Tyler Smith, Public Works Director, reported Tarzan removed the tree at Ross Niewoehner's. Hydrants were flushed, lights installed at Brown Park, RV Dump has been plugged up a few times. A cover for it was suggested to prevent future problems. He has Electric Pump coming to maintain the pumps at the lagoon. Building permit has been approved for Kathi Williamson's 6 foot privacy fence. Brent Mehmert will be coming shortly to finish taking down the City's buildings. Mehmert will push up the cement at the Brush Pile before hauling more to make room and will sort the brick from the cement. Tyler has another name to contact crushing at the Brush Pile. City Truck quotes are on hold until 2023 pricing is available. Tyler did find out the difference between the 2 quotes was tire sizes. Stop signs will replace the Yield signs at East & Merrill Street intersection. Other possible locations for stop and yield signs were discussed. Tyler reported he is on the list at Calmar to take the sewer certification exam. He answered back to take the test next Friday the 17<sup>th</sup>. But no confirmation yet. Mayor asked if previous council had made any provisions on future pay rates based upon his certifications and Tyler answered no and Kalstabakken said it may have been mentioned. Tyler said he didn't get any additional pay when he obtained his Pool Certification. One of the cases of crosswalk paint came in, there is more on order. Clinic parking was brought up with it being hard to see around the corner. Fire Dept requested if the rock pile behind the Community Center could be moved.

**Pet Ordinance Enforcement:** City Attorney has been in touch with Howard County Sheriff. Property owner has been notified along with her renters.

**Commission Appointments for 2022:** Updated lists were made available to reflect new council Mary Bielefeld. **Mayor Pro Tem** Jeff Burnikel; **Finance Committee:** Jennifer Kalstabakken & Michael Levenson; **Water-Sewer-Waste:** Mary Bielefeld & Tyler Smith; **Building Permit Approvals:** Tyler Smith; **Civil Defense:** Michael Levenson & Jeff Burnikel; **Health:** LS Clinic; **City Employees Supervisory Committee:** Mary Bielefeld & Jeff Burnikel; **City Employees Safety Committee:** Michael Levenson, Richard Cottrell & Scott Osmundson; **Tree Committee:** Jennifer Kalstabakken & Richard Cottrell; **Library Board Liaison:** Michael Levenson; **Park & Recreation Board Liaison:** Richard Cottrell.

**City Cameras:** Possible locations of security cameras at the pool, ballfield and Brown Park were discussed. Further research is still needed.

**Possibility of Camping Fees charged to ballplayers at Sweet Corn Days:** Ethan Kraft stated that trying to charge the ball players would be a nightmare. \$ 110 is charged per team with \$ 100 going towards payout and \$ 10 goes to pay the ump's. He earns zero dollars and volunteers all of his and his family's time. Park & Rec board answered the showers will be available to the ball players for price of admission. Council agreed that the boundaries for the ballfield are the fence to the East and the boundaries of the volleyball field are just the court area. Council confirmed there will be no camping fees for Sweet Corn Days.



**Hawkeye Sanitation:** Hawkeye reps presented their new semi-automated totes; they would like to start using in Lime Springs. Current City contract is due to expire with Hawkeye June 30, 2022. There are 2 totes, blue to be used for non-sorted recycling and green for bagged. Both totes are 64 gallons each. 33 gallon bags available for purchase if one has more garbage that fits in the tote. Each tote will have a serial number to identify the tote specific to that address. No rates will change until the new totes are available, with no timeline available yet. Garbage increases will be discussed at a later meeting along with a rough draft of a contract. Hawkeye normally requires all city customers to be billed for garbage and recycling if they are billed for water. Whether to make this a mandate in Lime Springs will be discussed at next meeting. Additional totes will be available if a household needs more than one. Hawkeye also said they would take homeowner's old garbage cans at no additional charge. The totes are available for viewing at City Hall.

**Schedule of Fees:** Kalstabakken motioned to set the Public Hearing to reflect the new water & sewer rates. Levenson 2<sup>nd</sup>. All 5 voted Yes. Motion approved for Public Hearing to be held July 5, 2022. New water & sewer minimum rate to be increased by \$ 5.00 with usage fees increasing at 5%.

**Employee Handbook:** The City last revised the handbook in 2019. Mayor asked Council to review and will be discussed at future meetings.

**Employee Evaluations:** Jane & Tyler's evaluations were last done in September 2021, with no raises at that time.

**Other:** Levenson asked if there would be a possibility of the City obtaining a dump trailer along with a new City truck. This will be added to future Council agenda.

Kalstabakken motioned for Council to close the regular meeting and go into closed session. Levenson 2<sup>nd</sup>. Burnikel, Kalstabakken, Bielefeld and Levenson voted Yes with Cottrell voted No. Motion approved for closed session at 9:01 pm.

Kalstabakken motioned for Council to come out of closed session and resume the regular meeting. Burnikel 2<sup>nd</sup>. All 5 voted Yes. Regular meeting resumed at 9:27 pm.

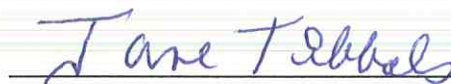
Kalstabakken motioned for a City credit card to be obtained for Sharla Lieder for use for Park & Recreation expenses with a credit limit of \$ 3,000. Levenson 2<sup>nd</sup>. All 5 voted Yes. Motion approved with card to be ordered.

Levenson motioned to adjourn. Burnikel 2<sup>nd</sup>. All 5 voted Yes.

Meeting adjourned at 9:32 pm.



**Brian Johnson, Mayor**



**Jane Tibbals, City Clerk**