

Mayor Brian Johnson called the regular meeting of the City Council of the City of Lime Springs to order in the Community Center on November 1, 2022 at 7:00 pm.

Member(s) present: Jeff Burnikel, Jennifer Kalstabakken, Mary Bielefeld, Michael Levenson, Richard Cottrell,

Member(s) absent: none

City Employees: Tyler Smith (Public Works), Jane Tibbals (City Clerk), Maxine Stockman (Deputy Clerk)

Visitor(s): Marcie Klomp (TPD), Ed Hampe, Jill Tibbals, Sharla Lieder, Drew Weber (Bolton & Menk), Scott Osmundson

PLEDGE OF ALLEGIANCE recited.

Agenda, Previous Month's Minutes, Approval of Bills, and Financial report: Burnikel motioned to approve the agenda, previous month's minutes, bills and financial reports. Levenson 2nd. All 5 present voted yes. The Agenda, October 4 minutes, bills and financial reports were approved.

Open Forum: No comments.

Fire Department Report: Scott Osmundson, Fire Chief, reported Lime Springs responded to 2 fires last month, one a house fire assisting with Chester and one a truck fire at Casey's. Their generator has been ordered from KFS for around \$ 34,000. Plan to pour the cement pad for it next week.

Library Report: Jennifer Kalstabakken read the Library's report in Eddie Miller's absence. The Library reported magic show at the Community Center was attended by 51. Silent Auction continues thru November. They plan to participate with Christmas in LS, December 4 and Festival of Trees the weekend prior. Halloween Cake contest had 4 entries; Scary Story time had 3 attend. SALC's children visited the Library October 28 in their costumes. Bingo was held October 29. Game night is scheduled for November 5 and Lego program on the 11th. Girls Lock-In planned for November 22. Patrons served in September included 165 from town & 173 from country for a total of 338.

Park & Rec Report: Sharla Lieder, Board Chair, reported Park & Pool Board is hosting the Festival of Trees on November 27 and plan to participate in Christmas in LS December 4. Steve Timmerman came and looked at the pool with them said he thought it looked pretty good, pointing out a few areas to repair. He also noticed there maybe something happening by the pumphouse as he noticed some sinking around a manhole cover. They continue to work on obtaining estimates to camera the pipes at the pool. They are planning to start working on forms for next year's season.

Public Works Report: Tyler Smith, Public Works Director, reported the Tree Dump is filling up with the current burn ban. He contacted Tarzan about trimming and removing a couple of trees. He rebuilt the injection system at the Well House, it calcifies after a period of time. He installed some street signs at Casey's, ground is hard to get signs in. He talked with Nick Rissman to get contact for painting lines at Casey's. He has been winterizing some of the buildings. SALC reported a gas leak, and he contacted Dan Gibbs to help check it out and fix it. Tyler has been helping with the Street projects, particularly with valves and locating services. He will contact H&S to see about pickup delivery status.

Bolton & Menk Projects Update: Drew Weber, Bolton & Menk engineer, asked if there was any questions regarding Skyline's bill for \$ 187,184.48, detail was in Council's packet. The bill includes all of the utility work and removal for Lincoln and some of the removal of Jackson Street. Lincoln Street (A23)'s utility work is completed. Rock will be put on today with cement paving to be done by Wednesday. There is some handwork to be done on Franklin. The crew is hoping to finish the utility work on Jackson Street this next week with paving after that. Mayor reported current cure time is up to 53 hours. Drew asked if Council had a preference for sod or hydroseed for finishing. Sod has less maintenance, and job was bid with sod at \$ 25,000 with seed priced around \$ 7,000. Both products have a final acceptance. Cottrell motioned to leave it at sod as that was the original bid. Levenson 2nd. All 5 voted yes for sod per the original bid. Drew reported he had met with financial advisor Maggie Burger. Maggie plans to come to December or January meeting to discuss future City projects. Drew reported Merrill Bridge project, may need to be in 2024 instead of 2023. This is because of rate and

funding benefits. There is more time needed for the funding deadlines, which may push the bidding to August 2023, which may make it harder to get project started that same year. The County has moved A21 paving to 2024, which would make it advantageous for the City to do their projects at that same time to save money. Drew confirmed that Maggie has been kept informed regarding the Water Tower as a possible project along with the lagoon to stay in compliance.

Water Tower Update: Cottrell asked Tyler to clarify the water pressure changes. Tyler reported he changed the water levels in the water tower, not pressure, so the pumps kick on sooner. Cottrell asked when the water tower was last cleaned. Ed Hampe said he remembers the water tower being done but didn't recall dates. Maguire Iron had presented Council with a contract and maintenance agreement, asking Council to make a decision at this meeting as the prices presented expire November 15. Cottrell asked if his possible water discoloration & sediment could be caused by water tower not being cleaned or maintained. Drew suggested certain types of pipes, such as galvanized or copper, contribute to service line problems. Mayor asked Drew if he could get contact information for some different companies that offer similar water tower services. Jane will contact Maguire Iron to decline at this time.

Willard Street Land Use: Jason Passmore was not available for update, will table.

Ordinance Changes: Jane presented Utility Rate Ordinance updated to add mandatory garbage fee to be added for residential occupancy, to be determined as usage defined as 10 gallons or more of water used during a billing cycle. She also suggested adding the wording for temporary vacancy that the City will not drain pipes or pull meters, as an added protection for the City. Jane then presented the proposed updates for Animal Control too add the City fines of \$ 25 for dog not vaccinated, not registered , or at large, with \$ 500 fine for failure to remove vicious dog. She will present formal ordinances at next Council meeting to start the process changing the ordinances for enforcement. She asked direction from Council on which ordinances to start working on next. Suggestions included trees in boulevard, lawn mowing and junk vehicles. Levenson suggested adding fines to make it expensive enough to deter and worth the City's time.

Casey's Liquor License Renewal: Kalstabakken motioned to approve the renewal for Casey's Liquor License with Burnikel 2nd. All 5 voted Yes to approve with effective date of December 20, 2022.

Property Tax Splits for Entities: Council was presented with a copy of the Property Tax Splits for Fiscal Year 2023 & FY 2022. Budget time is coming up and Council needs to make decision on how much to give each entity for Fiscal Year 2024. Council discussed how the entities could communicate their upcoming projects, which may help them decide how to split up the City money. Mayor asked everyone to bring ideas to next Council meeting. Levenson volunteered information regarding the Fire Dept's generator project. Fire Dept has received a couple of grants for generator. Generator is 60 KW and has enough power to raise the station's doors, plus heaters and lights for Fire Station & Community Center building. This is enough for the Community Center to be an additional emergency storm shelter. Council asked if minutes from Fire Dept could be made available to Council, as the other entities have been to Council. Answer was not available, as Fire Chief had already left this meeting. Jane will follow up. Cottrell expressed the lack of concern for senior citizens in the budget and asked how this could be done. His understanding is that the previous Senior Citizens' Center sold their building and helped fund the current Community Center building.

Dust Control: Cottrell asked what can be done with the dust in town, making it hard to breathe. Levenson & Mayor said a lot of the dust is due to lack of rain and the busy season of bringing in crops, causing some of the dust is almost done. He gave options of water being put down every day, as well as road salt. Sharla Lieder mentioned that Dust Control was put down by Brown Park and didn't seem to last very long this year. It is a very dry year. Mayor asked dust control to be tabled for this year and look at budget for this item next year.

Information Access: Cottrell stated that Council needs access to information on office computer, as well laptops to research past bills. He wants to know where the money is going and where money is coming from. He is asking for a flash drive instead of paper. He feels there should be grant money for this. He is asking for read only version. The current office computer is set up as a stand alone computer and is not networked. The information is backed up to the cloud, however one needs a QuickBooks program to view it. Most of the information from Public Works is not on the computer, have to look either at hard copy or else at the item itself, such as pump gauges. Cottrell asked how

many trips to Cresco are necessary, would it be cost effective for more deliveries to be made instead. Kalstabakken said that she found it very helpful when she and other Council members previously did the weekend water & sewer chores. This helped her understand part of what Tyler's duties were every day. She suggested others may find this helpful as well. Levenson suggested that anyone who wanted to know what is on the computer, can come in ask for the information to be sent to them or ask to sit and view information. Mayor said that he didn't like the idea of networkable information, because of hacking. Any computer changes are going to cost money.

Priorities/Direction of Council for City's needs: Cottrell asked Council to discuss the idea of 5 year, 10 year plan and how to carry out those plans. He also asked the City to address the needs of seniors. Council then stated to not forget the areas of need for youth, Hispanic and Mennonite. Marcie mentioned Cresco's capital plans that they have been addressing with creating plans by asking each of their departments to bring their wants to their Council and then this helps prioritize the plans.

Hiring for Snow Removal: Mayor asked Council if they would consider hiring for snow removal this year. Last season, Dan Murphy volunteered his time to drive the City snowplow. Levenson suggested Mayor talk with Dan to see if he is available and if he wants to volunteer his time or not.

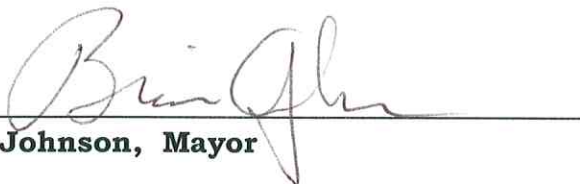
Other: Mayor asked if Council would be interested in a volunteer for water services who had approached him. Council then discussed whether there was adequate backup for all of Tyler's responsibilities. Council suggested that maybe some need to practice a bit more to keep up to date on sewer testing. Casey Sebastian and Iowa Rural Water can also be contacted for assistance as well in emergencies. Jane presented a bill for boiler inspection at the Shop/Library building and asked how to split it, previously this annual bill for \$ 135 has been split half for Library and half for Shop. Council said to continue the 50/50 split for this bill at this time. Cottrell asked the City about liability of someone falling off a sidewalk on N Miller Street, where there is a 2 foot drop. Sidewalks to be put on next agenda.

Kalstabakken motioned for Council to close the regular meeting and go into closed session for Employee Evaluations. Burnikel 2nd. All 5 voted Yes. Motion approved for closed session at 9:35 pm.

Levenson motioned for Council to come out of closed session and resume regular meeting to adjourn. Kalstabakken 2nd. All 5 voted Yes. Regular meeting resumed at 9:59 pm.

Levenson motioned to adjourn. Burnikel 2nd. All 5 voted Yes.

Meeting adjourned at 10:00 pm.



Brian Johnson, Mayor



Jane Tibbals, City Clerk