

Mayor Brian Johnson called the regular meeting of the City Council of the City of Lime Springs to order in the Community Center on March 7, 2023 at 6:30 pm.

Member(s) present: Jeff Burnikel, Jennifer Kalstabakken, Mary Bielefeld, Michael Levenson, Richard Cottrell

Member(s) absent: none.

City Employees: Tyler Smith (Public Works), Jane Tibbals (City Clerk)

Visitor(s): Marcie Klomp (TPD), Jill Tibbals, Jason Passmore, Eddie Miller, Laney Frazer, Bob Frazier, Drew Weber (Bolton & Menk), Lucas Merritt, Julian Merritt

PLEDGE OF ALLEGIANCE recited.

Agenda, Previous Month's Minutes, Approval of Bills, and Financial report: Burnikel motioned to approve the agenda, previous month's minutes, bills and financial reports. Levenson 2nd. All 5 present voted yes. The Agenda, February 7 & 15 minutes, bills and financial reports were approved.

Open Forum: none.

Library: Eddie Miller, Board Chair, reported upcoming events of Warm Reads started February 1, continuing thru March with 12 participants. Library Book Lover program for February had 17, Snowman contest pictures due March 31, Story Hour Valentine Party had 5 children attending, Kids Game Fun had 2, Special Movie had 2. Monthly AA meeting held February 25. Upcoming events for March include Book Discussion, Handy Work Circle & Color Me Calm meets on Tuesdays, and Lego Program scheduled for the 18th. Patrons served for January was 168 Town and 146 Country.

Park & Rec Report: Laney Frazer, Board Member, reported their board is continuing to work on Emergency Plan for the Pool. St Paul Lutheran Church has volunteered their basement as tornado shelter. Looking at fire exits and diagrams and updating guard contract. Tentative opening date for the Pool as May 27. Tyler confirmed there is enough chemicals to open and will be ordering more. Hours for the Pool will be 1 to 5 pm & 7 to 9 pm with swim lesson 5 to 7 pm. Fair week will be 1 to 5 pm. Last day of open swim scheduled for August 16. Swim Season Pass prices set at \$ 115 for family and \$ 60 for individual before Pool opens. \$ 140 for family & \$ 75 for individual after Pool opens. Punch pass of 10 for \$ 40. Lessons scheduled from June 12 - 15 and June 26 - 30. Parents will not be allowed inside Pool during lessons and can watch from outside the Pool. They plan to have a board member on site during lessons. Mother's Day Luncheon scheduled for May 13 from 11 - 1. Coaches still needed for softball, Lacey able to coach 1 team, with DJ helping during games. Pool guard and manager applications due March 16. Ron Fitzgerald has been contacted to fasten the diving board more securely.

Public Works Report: Tyler Smith, Public Works Director, reported DNR here twice - once for Wastewater Survey and once for Water Inspection. Both were scheduled and detailed reports from both areas will be coming. Brett Meyers (DNR - Wastewater) preliminary reported there needs to be future plans made to include improvements. The aerators continue to cause concern and DNR would like to see more added. Amber Sauser (DNR - Water) had a few ideas regarding the lead & copper requirements. Tyler said that he watched a YouTube video regarding a blower system to add to the lagoon. Council Cottrell said that it is called Triple Point Environment, as he has watched the same video. Tyler will ask Bolton & Menk what their experience is with that type of system. Both DNRs said Operator licenses need to be increased to Grade 2 or Grade 3. Cottrell stated this town cannot afford to build a new treatment plant; we need to update what we have. Tyler said that it is going to come down to what DNR compliance requires. Community Club had asked earlier if City would take the daily watering flowers as one of the City's tasks. Tyler said that between him, Mitch and Jerry they should be able to handle it. Both Burnikel and Levenson said that they could volunteer some weekends. Council said there is money budgeted to beautification to pay the wages. Mayor mentioned storage container to store equipment. They come in 40 foot and 20 foot sizes and different widths. Mayor reported prices of \$ 4,350 and \$ 4,505 for the 2 that he had looked at. Levenson asked if this was a short term fix to long term project and if should be looking at long range.

Street Projects: Drew Weber, Bolton & Menk engineer, updated Council on Jackson Street and A23/Lincoln utility and street projects left to complete from last Fall. He had called contractor Brent Mehmert to fix potholes on Jackson and they were here in 45 minutes. Part of the work is to maintain during the Winter. Contractors are saying 2 to 3 weeks to finish depending on the weather, sod typically can be laid in April. There will be a Spring construction meeting called prior to work starting. Their office will send newsletters similar to last Fall's. Bolton & Menk has been in contact with Howard County Engineer, Nick Rissman and they are working on scheduling project priorities thru 2025. Due to funding opportunities and scheduling, Howard County is asking for some of the 2024 projects to be moved to 2025. Council was in agreement with the option of moving A21/Merrill Street from 63 to Center Street to 2025. Leaving A21/Merrill Street from Center Street thru Merrill Street Bridge and East/Main Street in 2024. By splitting these projects up, it is believed this will leave more time for planning, bidding and funding. Bolton & Menk will contact Nick Rissman with Council's decision.

Bolton & Menk Task Order: Drew Weber presented the Task Order, which is to meet compliance for DNR along with Water Preliminary Engineering Report and Wastewater Facility Plan. This Task Order is also looking at the option with Upper Iowa Beef's expansions and future needs for both City and industry. Kalstabakken motioned to approve the task order with Levenson 2nd. All 5 Voted Yes. Task Order Approved for \$ 115,460.

Hawkeye Sanitation Proposal: Lucas & Julian Merritt presented a contract for up to 5 years. The City's current contract expires June 30, 2023. One reason they are going with the totes, is due to lack of employees, in order to use their truck with assistance. Hawkeye does have a program that they will assist getting the totes to the curb, for the elderly or disabled. The monthly prices include the two totes per residential household, one for recycling and one for regular garbage. Recycling can be co-mingled, without sorting in any bags or boxes. Labels do not have to be removed for recycling; however, glass cannot be put in with recycling. Regular garbage is to be regular garbage bags, in the tote. Jane reported the garbage survey from about a year ago. 97 surveys were returned out of 240, with 47 No and 50 Yes. Burnikel asked how does this system work with snow plowing. The totes will be registered to each address. The manufacturer is Shafer, which they feel is very durable. The built in lid, deters animals from tipping it over or getting into it. The new contract has the City's share of \$ 150 per month, where the previous contract has \$ 230 per month. Hawkeye will make the changes and bring an amended contract to next month.

Deputy Clerk resignation and rehiring: Maxine Stockman, current Deputy Clerk has given notice with last working date available as April 30, 2023. An ad will be sent to the paper.

Upper Explorerland Regional Planning Board Re-appointment: City Clerk, Jane Tibbals had previously been appointed on their Regional Housing Board. Cottrell motioned to approve with Levenson 2nd. All 5 voted Yes. Motion approved for Jane Tibbals to be on the board.

Set Public Hearing Date for Amended Budget for Current Fiscal Year 2022_2023: Jane reported Pool, Park and Community Center have already turned in their budget amendments for the current year's budget. The City's budget also needs to be amended to include the money in and out for the current City's projects. The changes do reflect as re-estimates on FY Budget 2023_2024. Levenson motioned to set date for Public Hearing as April 4, 2023 with Burnikel 2nd. All 5 voted Yes. Public Hearing date set for April 4, 2023 at 6:30 pm.

Work Comp Audit: City Clerk had a safety audit meeting for insurance purposes. They emphasized safety manuals and documentation. The recommendations include safety manuals, mandatory seatbelts and documentation for fire department, pool and public works. The auditor reported that the CPO is in charge of all safety at the pool. The fire department just completed their physicals and Levenson said he has received the paperwork back in the past. He can share when it is received. The City does need to answer the audit back by end of April. The auditor explained there are many safety manuals already out there, do not need to create. Cottrell asked if there was anything available regarding pool safety. Jane reported clerknet has quite a few along with the IMWCA.org website. Cottrell requested one to be forwarded to Park & Rec.

Dollar General Store Update: Rusty Overland Engineering has requested to be put on April's agenda. Jason Passmore mentioned it may be in the City's best interest for the seller of the property to make the request for annexation into City limits prior to the sale taking place or as part of the sale. The

zoning of the property will be declared at that time as commercial. Currently the property is not zoned at all. Ideally the frontage road would be extended, so that the property would not be landlocked. Jason Passmore will contact Dale Schwade for updates.

Public Hearing for SRF Water Revenue Loan: Burnikel motioned to close the regular meeting and open the Public Hearing with Levenson 2nd. All 5 present voted Yes. Public Hearing opened at 8:29 pm. No discussion. Burnikel motioned to close the Public Hearing and re-open the regular meeting with Levenson 2nd. All 5 present voted Yes. Regular meeting re-opened at 8:30 pm. Burnikel motioned to approve Resolution 03072023-1 with Levenson 2nd. All 5 voted Yes. Motion approved for the SRF Water Revenue Loan for up to \$ 504,000.

Public Hearing for Fiscal Year Budget 2023_2024: Kalstabakken motioned to close the regular meeting and open the Public Hearing with Cottrell 2nd. All 5 present voted Yes. Public Hearing opened at 8:31. The property tax valuations changed from \$ 145,452 to \$ 142,525 which is a difference of \$ 2,927. The budget change effected the property tax money that is split with the 5 entities plus the general fund. Jane pro-rated the difference amount of \$ 2,927 so that each one received a bit less of about 2%. Jane also reflected each entity's expense by that same amount. Kalstabakken asked why it couldn't all from the general fund. Levenson and Burnikel expressed concern about taking if from the general fund and didn't feel the numbers were going to make that big of a difference for each of the entities. Updated Property Tax Share for each entity are as follows: Community Center \$ 5,880; Fire \$ 11,760; Library \$ 22,540; Parks \$ 6,860; Pool \$ 20,580; General \$74,905. Cottrell motioned to close the Public Hearing and re-open the regular meeting with Levenson 2nd. All 5 voted Yes. Regular meeting re-opened at 8:41. Levenson motioned to approve Resolution 03072023-2 with Burnikel 2nd. Burnikel, Bielefeld, Levenson and Cottrell voted Yes with Kalstabakken voting No. Motion approved for Fiscal Year Budget 2023_2024.

Other: Tyler received notice that the tractor lease is due to expire June 7, 2023. Tyler will contact Kevin Bill for the option of buy out or other options. Storage will be explored.

Cottrell motioned to adjourn. Levenson 2nd. All 5 voted Yes.
Meeting adjourned at 8:49 pm.



Brian Johnson, Mayor



Jane Tibbals, City Clerk