

Mayor Brian Johnson called the regular meeting of the City Council of the City of Lime Springs to order in the Community Center on May 2, 2023 at 6:30 pm.

**Member(s) present:** Jeff Burnikel, Jennifer Kalstabakken, Mary Bielefeld, Michael Levenson, Richard Cottrell

**Member(s) absent:** none.

**City Employees:** Tyler Smith (Public Works), Jane Tibbals (City Clerk)

**Visitor(s):** Marcie Klomp (TPD), Eddie Miller, Laney Frazer, Bob Frazier, Jason Passmore, Scott Osmundson, Ed Hampe, Drew Weber (City Engineer), Emerson Leid, John McKenzie

**PLEDGE OF ALLEGIANCE recited.**

**Agenda, Previous Month's Minutes, Approval of Bills, and Financial report:** Burnikel motioned to approve the agenda, previous month's minutes, bills and financial reports. Bielefeld 2<sup>nd</sup>. All 4 present voted Yes, Levenson absent from vote. The Agenda, April 4 minutes, bills and financial reports were approved.

**Open Forum:** none.

**Public Hearing Annexation & Classing of Property to Commercial:** Kalstabakken motioned to close the regular meeting and open the Public Hearing with Burnikel 2<sup>nd</sup>. All 4 present voted Yes, with Levenson absent from vote. Public Hearing opened at 6:33. Few comments. Burnikel motioned to close the Public Hearing and re-open the regular meeting with Kalstabakken 2<sup>nd</sup>. All 4 present voted Yes. Regular meeting re-opened at 6:35 pm. Kalstabakken motioned to approve Resolution 05022023-1. Burnikel 2<sup>nd</sup>. All 4 present voted Yes. Motion approved to voluntary annex a section of property in Section 29-T100N-R12W into City of Lime Springs. Kalstabakken motioned to approve Resolution 05022023-2. Burnikel 2<sup>nd</sup>. All 4 present voted Yes. Motion approved to class and zone this property as Commercial.

**Fire:** Scott Osmundson, Fire Chief, reported 1 mutual aid fire in Chester along with CRP/DNR burns. He reported the Fire Dept assessed their Turn Out Gear, and plan to order 2 new sets each year. Currently their newest gear is from 2017, with their oldest set 19 years old. Recommendation is to replace at 10 years. Osmundson reported a set costs \$ 5,000 to \$ 6,000. When asked what happens to old sets? He reported have sold to someone that then takes it to Mexico to use.

**Library:** Eddie Miller, Board Chair, reported upcoming events of Library hosting Memorial Day Lunch & Program on May 29, 11 to 1 and Children's movie scheduled for May 18. Snowman contest had 7 entries, Easter coloring contest had 27 entries, Easter cake contest had 3 entries. Preschool visited Library on April 25. Book Discussion had 8 present, Alcoholics Anonymous had 7 attend. Library is honoring 2023 May graduates and are asking them to bring in a picture to display. Library's annual Art Show is May 13 from 1 – 4. Library has game night on May 6. Patrons served for March was 196 Town and 153 Country. Eddie mentioned the garage doors were taken out for Tyler to pick up.

**Resolution for Pay Raises for Library Staff:** Kalstabakken and Eddie Miller objected to the resolution being presented to Council. This is tabled until next month, after Library Law has been researched.

**Library Expansion Project:** Burnikel, Council Library liaison, asked for itemization with the Library's expansion project. Eddie Miller will ask for more details of Contractor David Finholt. Council received a breakdown of 10 general categories with dollar amounts. Cottrell expressed his concern that there is no second exit from the room for emergency purposes. Eddie Miller answered that the architect told him, that there is no need for second exit, if not over 24 people in the room. City will check to see what requirements are for public access rooms, with City insurance and Fire Marshall.

**Community Center's Resolution for Pay Raise for Kim McKenzie:** It was confirmed to Levenson that yes, Council could override Community Center's decision. Cottrell objected to this rate being more than Library's cleaning rate. Levenson motioned to approve Resolution 05022023-4, Kim McKenzie's pay rate from \$13.00/hour to \$15.00/hour, effective April 17, 2023. Burnikel 2<sup>nd</sup>. Kalstabakken, Burnikel, Kalstabakken, Bielefeld voted Yes, Cottrell voted No. Motion Approved. It was affirmed to

Laney Frazer, that yes the \$15.00 hour rate would be in effect when Kim McKenzie cleans the Brown Park bathrooms, when those bathrooms are open.

**Park & Rec Report:** Laney Frazer, Board Member, reported the pool's updated phone number 563-203-7120. Softball signup scheduled for Saturday, May 6 9 – 11am. Still looking for coaches and more volunteers. Plan to have 3 teams, 6-9; 10-12 and 13-15. Coaching for 13-15 are Danny Miller & Spencer Kitchen with DJ Miller helping. Board is approaching new prospects for ball signs. Prices are \$ 425 for new sign and \$100 for each year afterwards. Park clean up scheduled for Saturday May 6, 9 to noon, everyone welcome to help. Thank you to Richard Cottrell for fixing the pitching machine to use this season. Mother's Day luncheon scheduled for May 13, 11 to 1 with program by Paula Heman. Updated Pool opening date to June 3, instead of previously scheduled May 27. Need additional guards. Voted to increase guard's pay rate to \$ 10.00/hour with WSI certification at \$ 10.50/hour.

Kalstabakken motioned to approve guards of Kristen Frazer, Ana Gibbs and Alayna Larson with Levenson 2<sup>nd</sup>. All 5 voted Yes. Motion approved for 3 guards. They received some prospective guard applications, which are still obtaining certification. They had 3 applications for pool manager and their board said no to Holly Andersen's. Burnikel motioned to approve managers Christina Gibbs and Jessica DeVries Wilson with Levenson 2<sup>nd</sup>. All 5 voted Yes. Motion approved for 2 managers. Laney Frazer reported an extension was obtained for Howard County Foundation's grant for pool paint, until October 31, waiting for pool repairs. Laney reported Sharla Leider resigned as chair and board voted Laney as chair with Bob Frazer as voting member. Kalstabakken motioned to approve Laney Frazer as board chair with Bob Frazer as voting member. Discussion came up regarding if board chair can vote, to break a tie. It was clarified that board is consisted of 5 voting members and if there is a separate chair, the chair cannot vote, even to break a tie. A tie vote is a failed motion. Burnikel 2<sup>nd</sup>. All 5 voted Yes. Motion approved Laney Frazer as chair with Bob Frazer as voting member. Ron Fitzgerald has been called to repair diving board. When questioned, neither manager is certified to guard, Laney will ask if they would consider taking the classes. Kalstabakken asked if the hours would be shortened, if not enough guards to cover and Mayor asked if someone doesn't show up, what happens. Laney reported shorter hours may be considered and each guard is to find their own replacement if not available. Laney reported cleaning is scheduled 2 hours each day, Tyler reported that last year, many times took more than 2 hours and mornings worked best. Tyler reported chemicals came in, ordered more than enough and should have leftover for next year. Comment came from Laney, there had been past discussion of splitting Park & Pool into 2 separate boards, as there is too much for one group to handle, not getting enough volunteers, etc. This was also brought up in 2020. There are 2 separate budgets, so it could be split into 2 separate boards. This would be up to Council if there is need/want.

**H&M Underground Solutions:** John McKenzie presented an option to replace the pipes at the pool. The quote is \$ 58,250. He clarified this is dig and replace, not relining. The City will be responsible for epoxy coating after the stainless steel drain covers are on. There will be 2' by 2' access inside. Pressure tests will be done at end. Sealing cracks and painting will be done afterwards. Lead time for materials could be 2 weeks. There is \$ 83,912.41 in the Pool's Special Revenue Fund, which includes recent donations. Laney had estimate of \$ 5,000 for the epoxy. Schedule 80 HDPE pipe will be used. Kalstabakken motioned to accept the bid of \$58,250 and Levenson 2<sup>nd</sup>. All 5 present voted Yes. Motion approved for pool repairs. John McKenzie will bring paperwork in for Mayor to sign.

**Public Works Report:** Tyler Smith, Public Works Director, and Dan Gibbs reviewed the plumbing at Brown Park. Dave Sobolik reviewed the electrical at both Brown Park & the pool. He felt the electric panel at Brown Park needs tidying up and conduit added for the electrical at pool since it is near water. He recommends installing LED lights at Park. Laney reported there is a \$ 2,000 grant for electrical at Brown Park. Sobolik will research more about the request to install electrical outlets outside on posts at the pool, which is not compatible with water nearby. Tyler approved 3 building permits; Cody Bakken's for patio to replace a deck, Upper Iowa Beef to add additional buildings on site, and Jason Munkel to add solar panels on his roof. There was discussion whether solar panels on roofs needed a building permit or not. Council agreed with Tyler that the permit is nice to have in order to know the changes, and will be at zero charge, as not changing the footprint of the home. The building permit for Overland, which is the Dollar General site, is not approved, waiting on engineers clarifying plans. Tyler reported he obtained a culvert from Mehmert to use in driveway for storage container. Storage container is scheduled to be delivered May 11 and will be placed by water tower.

Ziegler Cat repaired the lift pump at the lagoon. Tarzan cut trees, Tyler trimmed trees in boulevard, empty lot was seeded, burned weeds at sewer plant. Tyler & Mitch installed a curb stop at Candace Peterson's, previously one not there. Tyler plans to pick up cold pack to fill potholes. He ordered 5 engine brake signs and coordinated with County engineer on where to place them. Signs must be placed in city limits. County reported they are replacing some signs in the City and will bill for them. The signs failed reflecting tests. Tyler is planning on taking his sewer certification test this month. Tyler reported a complaint received about 4 wheelers/rangers ripping on private property, happens a bit after 9 pm. Tyler has been researching into making stop signs more visible, by flashing lights and/or flags. Mayor said that he had been researching installing rumble strips. Tyler brought up about a possible building to buy for city shop. Tyler had researched building a comparable size for \$250,000. Drew Weber, City Engineer updated Council on Jackson Street project. Paving south half first and then finish paving on Friday. Waiting on sod to finish up on Lincoln. Tyler and Drew toured the waterworks Tuesday to assist with reports. Drew also took all City maps, plans and drawings and will convert them to soft copy. Hard copies could be lost during a disaster. Drew will report on the timeline of when final Water/Sewer recommendations are expected to be completed.

**Heather Tucke Reimbursement:** Heather reported roots in her sewer line, in the boulevard and she submitted a bill for \$ \$4,805.71 which included replacing a water heater. The HomeServe insurance paid a bit over \$ 20 for extra water/sewer charges, however she is asking for additional assistance. Levenson suggested trees should be removed from all boulevards for prevention. Jane reported others in town have been reimbursed by HomeServe and it seems to make a difference depending on which plumbers used. Council said that homeowners are responsible for service line, so they are denying any reimbursement. Council asked Jane to check with HomeServe to see what is covered and report back.

**Selling City Property:** Discussion with Council and Jason Passmore commenting on the City property where buildings were taken down. Sell, keep or give away for right incentive. Jason said that he will look at different options & report back to Council.

**Ordinance Changes:** Jane presented changes to the Building Permit Ordinance as well as a write up a Camper Ordinance. Solar panels will be added to Building Permit Ordinance on roofs at no charge, but solar fields will be charged plus a few wording changes, will bring changes to next meeting. Camper Ordinance was discussed as a resident had requested moving into a camper as a permanent home. This person appears to have changed their mind, due to state plumbing code. Emerson Leid mentioned that camper ordinance may still be needed. He brought up that as campers get newer, plus if existing building on site, people could run hoses and cords to camper, which may be hazardous.


**Nuisances:** Traffic routes, cats, junk vehicles, blocking sidewalks, dogs are the nuisances that have been brought to City Hall and Council members. Will continue to send letters. City will research into putting more teeth into the nuisances ordinances. Council received a list of dogs not registered and asked Jane to fine them on their Utility bills.

**Lighting on Main Street:** Options are to get bids from Alliant to transfer from City owned to Alliant owned, Dave Sobolik and Jeff Randak for different options. Would like lit up before Sweet Corn Days.

**Water/Sewer Rates:** There was discussion of raising the rates 2 or 3% every year. Kalstabakken motioned to set public hearing at the June meeting to discuss rates. Levenson 2<sup>nd</sup>. All 5 voted Yes. Public hearing date set for June 6, 2023 at 6:30 pm.

**Other:** Jane asked if Council wanted to change July meeting date from July 4 to another date. Council decided to move regular meeting to July 11 at 6:30 pm, due to July holiday.

Levenson motioned to adjourn. Burnikel 2<sup>nd</sup>. All 5 voted Yes.  
Meeting adjourned at 8:48 pm.

  
\_\_\_\_\_  
Brian Johnson, Mayor

  
\_\_\_\_\_  
Jane Tibbals, City Clerk