

Mayor Rick Kirkpatrick called the Special Meeting / Work Session of the City Council of the City of Lime Springs to order in the Community Center on January 23, 2024 at 5:30 pm.

**Member(s) present:** Jeff Burnikel, Mike Levenson, Richard Cottrell

**City Employees:** Tyler Smith (Public Works), Jane Tibbals (City Clerk)

**Visitor(s):** Jill Tibbals, Terry Kirkpatrick, Jeff Siegenthaler, Laney Frazer, Bob Frazer, Jennifer Kalstabakken, Billi Johnson, Scott Koster, Richard Linkenmeyer

**PLEDGE OF ALLEGIANCE recited.**

**Agenda:** Burnikel motioned to approve the Agenda, with Levenson 2<sup>nd</sup>. Burnikel & Levenson voted Yes, Cottrell was absent from vote as he arrived at 5:46 pm. The Agenda was approved.

**Mayor's meeting with City Attorney:** Mayor reported he had met with Bart Seebach, City Attorney regarding the re-elected Council person who failed to qualify timely by taking her oath of office. The City Attorney, sent a written recommendation asking City Council to grant Jennifer Kalstabakken 10 days from January 23, to take her oath, as an incumbent under a hold over as permitted by Iowa Code. After reading, Burnikel & Levenson said no to following the recommendation. Mayor reminded Council that she ran for the position and was re-elected by the citizens. Jane stated that Council doesn't have to give reasons why decision one way or the other, but maybe that would help folks understand. Burnikel motioned for not to follow recommendation of allowing Kalstabakken to take the oath with Levenson 2<sup>nd</sup>. Cottrell was absent from vote. Kalstabakken stated that Council will be hearing from her lawyer and she left the meeting.

**Linkenmeyer:** Richard Linkenmeyer discussed 1 ½ inch and 3 inch as options for crushing the concrete at the Tree Dump. He did confirm that the majority of iron would be removed. He quoted current pile at \$ 25,000 with a mobilization fee of \$ 1,200 for moving in 4 pieces of equipment. He also mentioned that when street is demoed, Council could ask if the broken up street to be prepped more before goes in truck by cutting it in smaller sections. He also confirmed that there is no value in crushed brick. The brick is in a separate pile. Tyler will contact Jedd for his quote of crushing the concrete before any decisions are made. Tyler stated that he understood that Linkenmeyer can crush to a smaller size than Jedd can. Size may depend on what the finished product is used for. Cottrell came in during Linkenmeyer's presentation. After Linkenmeyer finished talking, Cottrell asked what was decided regarding the lawyer's suggestion and Mayor answered that Council said no. Cottrell stated he needed to think about this and excused himself from the meeting and left at 6:02 pm.

**Resolution 01232024-1:** Burnikel motioned to approve Resolution 01232024-1 for pay raises of \$1.00/hour for Mitchell Smith, Jerry White & Jane Tibbals. Levenson 2<sup>nd</sup>. All 2 present voted Yes. Motion approved for Mitchell Smith & Jerry White's pay rate from \$ 14.50/hour to \$ 15.50/hour and Jane Tibbals pay rate from \$ 17.00/hour to \$ 18.00/hour to be effective January 1, 2024

**Publish Notice for Council Appointment:** Les Opat's resignation created a vacancy on Council on January 4. Levenson motioned to publish notice for vacancy with Burnikel 2<sup>nd</sup>. All 2 present voted Yes. Motion approved for publication for Council appointment at February 6, 2024 meeting.

**Appointment Candidates:** Billi Johnson, Terry Kirkpatrick, and Jeff Siegenthaler came to Council expressing their interest to be appointed to Council. It was confirmed that a Special Election can be petitioned if there is any objection to appointments. It was confirmed that if a Special Election is held, then all appointed Council would be finished, as appointments are only until any election is held, Special or General.

**Inquiry Rights & Authorized Banking Signers:** Results of discussion is that Burnikel will continue as Mayor Pro-Tem. The authorized bank signers can be changed at any time during Council meeting. Authorized signers of City bank accounts are: Mayor Richard Kirkpatrick, Council Jeff Burnikel and City Clerk Jane Tibbals. All City checks require 2 signatures.

**Cray Insurance:** Tom Cray had asked Council to consider increasing deductibles to help keep costs down. Jane reported new rates are not available yet. Levenson asked CIA to be contacted for price quote. Levenson motioned for Cray to look at increasing deductibles with Burnikel 2<sup>nd</sup>. All 2 present voted Yes. Motion approved and Jane will send message to CIA for additional quotes.

**Public Works adequate coverage:** Summer help was discussed as well as it was confirmed that if Tyler needs additional help to ask Council & Mayor for help and this will be re-evaluated next month.

To operate City equipment, including lawn mowers, City insurance requires a valid driver's license. Jane suggested if need be, could ask other City employees, such as lifeguards to help mow lawn. It was confirmed that if any Council person, Mayor or volunteer firemen help, they are already covered by City insurance and they can volunteer their time, but they cannot be paid additional for the tasks.

**Building Purchase Update:** Jane reported that City Attorney set March 18, as tentative closing date. Council decided to ask September to be put in as date for seller to have his personal property removed from the building, as this should give him time to build. It was confirmed that seller will keep own insurance on his personal property.

**Budget:** Council started with looking at tax rates, thru the Proposed Tax Levy page. Jane presented 3 examples, first using last year's numbers for asking City Insurance, FICA & IPERS for a total of \$36,000. Then increasing to \$51,000 and then \$54,000. Council decided to go with \$51,000 for now. Council then reviewed each line item for expenses and then income. Jane will put the numbers in and updates will be at next Council meeting.

Levenson motioned to adjourn with Burnikel 2<sup>nd</sup>. All 2 present voted Yes. Meeting adjourned 7:13 pm.

---

**Rick Kirkpatrick, Mayor**

---

**Jane Tibbals, City Clerk**