

Mayor Rick Kirkpatrick called the regular meeting of the City Council of the City of Lime Springs to order in the Fire Station on June 4, 2024 6:30 pm.

Member(s) present: Jeff Burnikel, Jennifer Kalstabakken, John Heisler, Mike Levenson, Richard Cottrell

City Employees: Kendall Fox (Public Works Director), Jane Tibbals (City Clerk)

Visitor(s): Jill Tibbals, Terry Kirkpatrick, Scott Osmundson, Jeff Siegenthaler, Eddie Miller, Bob & Laney Frazer, Brody Malone (Howard Co Emergency Management), Ronda Hughes, Jami Schwickerath, Kelly Olson

PLEDGE OF ALLEGIANCE recited.

Agenda: Burnikel motioned to approve the Agenda, previous month's minutes, bills and financial reports. Levenson 2nd. All 5 voted Yes. The Agenda, May 7 & 22 Minutes, Bills and Financial Reports were Approved.

Brody Malone: Brody introduced himself as taking over for Darell Knecht in December. Howard Co Emergency Management helps serve both County as well as all the cities in Howard Co. Their service helps with disaster and safety. He is the contact for our City and just wanted to introduce himself to all City Councils.

Fire Dept Report: Fire Chief, Scott Osmundson, reported 0 calls this past month. Fire Dept storm watched once this past month. New firefighter Dalyn Loewen was fitted with his gear Thursday. Scott reported 3 new sets of gear came in and they are going to order 2 more sets this year. He reported he and Kendall will be involved in the ISO this Friday, which is an insurance rating. ISOs normally are scheduled every 5 years and are a national rating. Last ISO of record for LS was 2017. Scott reported that checking pressure of a sampling of hydrants will be done as part of the ISO. Levenson continued with that Fire Dept checked sampling of hydrants last year for pressure.

Library Board: Eddie Miller, LS Library Board Chair, reported Library hosted Memorial Day Lunch and program. 10 graduates displayed their pictures at the Library. Book Discussion had 9 attendees. The annual Art Show featured 46 artists with 91 pieces. Summer Reading Program starts in June. Patrons for April was 182 Town & 172 Country. Heisler Motioned to approve Resolution 06042024-1 with Kalstabakken 2nd. Cottrell, Heisler & Kalstabakken voted Yes. Burnikel & Levenson voted No. Motion approved for Pay Raises for City Library Employees to be effective July 1, 2024 with the following: Library Director Janet DeVries' pay rate to be increased from \$17/hour to \$19/hour. Custodian Janet DeVries' pay rate to be increased from \$13/hour to \$14/hour. Librarian Assistant Elaine Gasset's pay rate to be increased from \$12/hour to \$14/hour. Librarian Assistant Rose Miller's pay rate to be increased from \$11/hour to \$12/hour. Librarian Assistant Pam Siegenthaler's pay rate to be increased from \$9.50/hour to \$11/hour.

Holly Andersen's Resignation from Library Board: It was reported that no one has a written resignation from Holly yet. Laney Frazer reported that the Park & Rec have had a verbal promise from her to do so. The City Attorney has previously stated that she needs to resign from the Library Board in order to be hired by the City for Pool Employee.

Community Center Board: Ronda Hughes reported in Chair-Jarry Hughes' absence. Ronda reported that the floors have been cleaned & waxed. The kitchen's replacement tile has been ordered. The 2 new stoves have been installed. The Community Center has been very busy with graduation parties. Levenson asked if the lights are going to be changed to LED and Ronda answered that Jarry had some quotes and plans to write for the Howard Co Foundation Grant that is due in October. Cottrell asked if Jarry knew about the Community Center Emergency Door. Jane stated that Kendall has been working on the Community Center's door assist and Ronda continued that Jarry and Kendall have talked on it.

Park & Rec Board: Laney Frazer, Board Chair, presented a guard application for Hailee Warren, who is from Spring Valley. She reported they currently have 12 guards hired and would like to give the

hours to the local ones, however Hailee has WSI certification. She may be a good resource for private lessons. Laney thanked the Fire Dept, Jami, Jeff B, Jeff S and everyone who helped mow and clean up the ballfield and pool areas as well as plant grass seed. Bob Frazer got someone to help vac the old sand from the Pool's sand filter. 11,000 pounds of pea gravel & sand have been ordered from Thatcher's and Kendall is picking up tomorrow. Kendall has a water/bleach solution in the tank now. Kendall continued that the plan is to dump the gravel & sand in the same day. Laney reported she had a letter from Paul Anderson's Sandblasting stating he put a 1 year warranty on his work and plans to return in the Fall to fix the issue of the seepage around the plug, as it doesn't appear to be sealing correctly. The heavy rains and cooler weather contributed to their problems. His letter continued that non-skid is not pretty and it will look rough and uneven. Southern Fence replaced the tennis court fence at Brown Park. Burnikel motioned to approve the guard application for Hailee Warren with Heisler 2nd. All 5 Voted Yes. Hailee Warren's has been approved for lifeguard. Cottrell asked what is date for Pool opening. Laney explained that gravel should be in by Thursday and new drain covers have been ordered and by time it takes to fill and let the chemicals work – hoping by June 15. Laney, Bobby, Kendall met with Tyler Smith Monday evening to go thru the Pool opening process as well as chemical use. Jane asked about the grates along the edge as a few needed replacing and Laney reported that Matt Levenson had found some grates, similar to what is used now and may talk with Lyle & Jay Ryon as they helped with the current ones.

Public Works: Kendall Fox, Public Works Director, reported the Lift Station at Casey's was alarming by lighting up, but didn't ring the alarm. He was able to manually trip it and now it is working. Update on West Well - Northway's quote for rebuilt and new pumps should be here by end of week. Wait time for rebuilt pump is 2 weeks and 10 weeks for a new one. Eric Munkel's quote for new 8 by 16 well shed is \$ 13,750. This quote does not include floor, planning to build on current foundation. Levenson motioned with Kalstabakken 2nd to accept Eric's quote. All 5 Voted Yes. Motion approved for Eric Munkel building quote. The electric panel update is not in this quote. Currently there is a 4 inch line going from this pump that feeds to a 6 inch. Between the older 4 inch line and the older pumps, the West Well is pumping 160 gallons and the East Well is pumping 240. Kendall is checking on replacing the 4 inch with a 6 inch. Kendall is checking into a "quick attach" on the tractor blade. Kendall presented Iowa Pump Works Maintenance agreement. This includes Lagoon & Lift Station pumps. The agreement states \$ 2,000 per inspection. The agreement would replace Electric Pump. Council asked for clarification of how often inspections done; if the \$ 2,000 covers both pumps at same time or is each pump a separate. The \$ 2,000 does not cover additional service labor & parts. Council asked if first inspection is free and we will clarify before signing any agreement. Mayor reported Brent Mehmert is trying to find a buyer for the crushed concrete at the Tree Dump, so is asking that City hold off on crushing. Jed quoted \$ 40,000 to crush what is out there currently. If Brent finds a buyer, then he will pay for crushing and if not, then City will probably go with Linkenmeyer's previous quote of \$ 25,000 plus \$ 1200 mobilization fee. Mayor will contact Brent. Mayor said the gates need fixing before they can be locked. Levenson said that he was not in favor of locking up. Kendall is get signage for compost, wood, concrete and who to call if the gate is locked. Kendall is to research replacing the camera. Charging for concrete dumping is listed as possibility. Concrete was last crushed 2018. Repairing fence was mentioned tho Mayor said why repair fence if not going to lock gates. Kendall asked if he could have additional help besides Jeff and Mitch. Jeff is working more hours than he probably wants, so it would be distributing more of his hours. Levenson asked if one of the lifeguards could help with mowing parks. Laney said that she could ask them. Levenson & Burnikel said that they may be able to volunteer, but are not able to commit to every week. Kendall asked Council's advice on building permit for Neil Mahr Trucking. Ecks have brought a drawing in, but have not filled out the permit part yet. Council reviewed the drawing and current Ordinance doesn't specify how far from an alley and Kendall asked for Council's clarification. Burnikel motioned to approve this build if the new build isn't any closer than the current buildings to the property lines with Levenson 2nd. All 5 Voted Yes. Motion approved for this build after a building permit is filled out.

Ash Trees: Jane reported that folks have reported lots of dead trees in the City. Some of these are Ash trees. The Ash trees on City property can be removed using the funds on where they are located.

However the removal of dead trees on the boulevard, is to come from the “Yard Waste Fees.” Fund. Ronda Hughes answered Cottrell’s question on how much for a tree removal and she said they paid \$ 1600 each for the trees removed at cemetery. Costs depend on how many trees at a time removed plus size of. Ronda suggested to write a grant for Howard County Foundation to help. She suggested to first count and figure out how much City would match for this project. She also suggested Alliant may have money available for tree removal. Heisler asked who normally writes the City’s grants and was answered that many grants are written by each entity’s volunteers and employees. A professional grant writer cannot write the City’s story as well as the residents.

Resolution 06042024-2 – Schedule of Fees: The fees for Water, Sewer & Garbage were updated and lawn mowing fines added. Kalstabakken motioned to approve Resolution 06042024-2 with Heisler 2nd. All 5 Voted Yes. Resolution 06042024-2 approved with the Water & Sewer rates increased by 4% and Garbage rates increased by 3%. The New Utility Customer deposit increased to \$ 225 from \$150.

Nuisance Ordinance: Jane reported some of the folks have mowed their lawns after being called and some have not. The added changes of “Blowing Grass into Street” and “Abandoned Appliances” are now defined as City Nuisances. Other change was building numbers are to be visible and there may be fines if grass or weeds exceed 10 inches. Levenson motioned to approve the Nuisance Ordinance with Burnikel 2nd. All 5 Voted Yes. Nuisance Ordinance approved as updated.

Dollar General’s Tobacco Permit: Kalstabakken motioned to approve Dollar General’s Tobacco Permit with Burnikel 2nd. All 5 Voted Yes. Dollar General’s Tobacco Permit approved.

Hiring extra law enforcement protection for Sweet Corn Days: Community Club reps, said that Community Club would reimburse the City for the extra hours, as they did last year. Last year extra costs was a bit over \$ 500. Levenson motioned for the hiring of extra law enforcement during Sweet Corn Days with Burnikel 2nd. All 5 Voted Yes. Motion approved for hiring of off duty deputies for SCD.

Food Trucks in front of Library during Sweet Corn Days and Electricity for Sweet Corn Days: Community Club rep Jami Schwickerath reported that food trucks are used as there are fewer local groups that can serve food. Ronda Hughes reported each food truck pays \$ 500 to park in LS during SCD. Ronda & Jami reported Community Club gave over \$ 27,000 back to the LS community in last 2 years. The items included new sign by Casey’s and other signs coming into LS, they just ordered new Xmas decorations for LS, have donated \$ 1,000 each to Pool and Community Center and \$ 2,000 to Fire Dept. and helped the 3 families that had house fires and pay for the flowers hanging in LS as well as find volunteers to help with watering flowers on weekends. Cottrell stated that he didn’t think it was good for the Library to pull the power out of the Library with the old lumber and old wires running thru the Library. Burnikel reported that he and Kendall have been working with a licensed electrician to update the panels. Ronda said that the Community Club will help pay for the cost. Cottrell continued that the Library wants the space in front of the Library to sell food during SCD and Mayor said that they need to check into state food permit and if it is going to be cost effective. The Pool pays \$150 annually for a food permit for concessions and it would probably be something similar.

Kalstabakken said that it may make a difference on what they are selling and Janet has a food permit for the Fun & Fitness Center. Burnikel said that she should check to see if a separate permit is needed in Library’s name. Laney continued that they need to have a food handler’s permit if the food is not prepackaged for sale. Kelly Olson said that they got a short term license for around \$ 50 for a school fundraiser. Kalstabakken asked the Community Club if the Library got the needed permits, would they be able to set up in front of the Library. Cottrell said that the Library wants 12 feet in front of the Library. Jami & Ronda answered that they can accommodate the Library but can’t tell until know dimensions of the food trucks of who is going to fit where. Eddie Miller asked if they were going to rewire the Library and Burnikel answered that it is just the outside plug ins. Eddie asked if a separate meter could be installed due to cost of the electricity and Laney answered that she & Burnikel had checked while she serviced on Library Board and it around \$20 difference. Jane said that she also checked for Kitchen Park and it was again \$20 difference. Levenson motioned for City employees Jeff & Kendall to run wire and check into this during City time with Burnikel 2nd. All 5 Voted Yes. There will be a licensed electrician involved for inspection purposes. The motioned approved. These outlets will be available for use besides SCD, with Betterment Group using Kitchen Park this next Thursday and having a food truck during car shows.

Hiring Deputy Clerk: Carla Fortney’s last day was May 21. An Ad will be put in the paper. Jane will also check the previous applications.

Jane out of office: Jane reported she will be out of office June 19, 20, 25, 26 & 27. She will be at clerk school in Ames. Last year we put a note on the door. Arrangements will be made for door to be opened for Seniors on Wednesdays.

Leverson motioned to adjourn with Burnikel 2nd. All 5 Voted Yes. Meeting adjourned 8:15 pm.

Rick Kirkpatrick, Mayor

Jane Tibbals, City Clerk