

Mayor Rick Kirkpatrick called the regular meeting of the City Council of the City of Lime Springs to order in the Community Center on August 6, 2024 6:30 pm.

**Member(s) present:** Jeff Burnikel, Jennifer Kalstabakken, John Heisler, Mike Levenson, Richard Cottrell

**City Employees:** Kendall Fox (Public Works Director), Jane Tibbals (City Clerk)

**Visitor(s):** Jill Tibbals, Jeff Siegenthaler, Bob & Laney Frazer, Scott Osmundson, Nick Rissman (Howard Co Engineer), Jami Schwickerath, Drew Weber (Bolton & Menk), Garrett McLaughlin

**PLEDGE OF ALLEGIANCE recited.**

**Agenda:** Burnikel motioned to approve the Agenda, previous month's minutes, bills and financial reports. Levenson 2<sup>nd</sup>. All 5 voted Yes. The Agenda, July 2 Minutes, Bills and Financial Reports were Approved.

**Fire Dept:** Fire Chief Scott Osmundson, reported quiet month until last night when they Storm Watched. Fire Dept plans to wash Main Street Wednesday & Sunday evenings for Sweet Corn Days. Water Ball is Friday night with Matt setting up at 4:30. Jane, City Clerk asked about allocation of Generator Expenses that the Fire Dept has been paying the majority of. Jane continued with currently the internet service is split 3 ways with Fire Dept, Community Center & City Hall. Fire Dept no longer uses internet service and is asking if this should be changed. Burnikel motioned to expense the Generator expenses 50/50 between Fire Dept & City Buildings and expense the internet service 50/50 between Community Center & City Hall. Levenson 2<sup>nd</sup>. All 5 Voted Yes. Motion approved to reallocate the Generator expenses 50/50 between Fire Dept & City Buildings and Internet expense 50/50 between Community Center & City Hall.

**Community Center Board:** Board Chair Jarry Hughes recently went off this board as his term was up and Jane reported that Lindsey Barrett & Adam Munkel are sharing the Chair duties at this time.

**Park & Rec Board:** Laney Frazer, Board Chair, reported Ball Season is done and thanked all that volunteered. The recent 50/50 raffle netted \$ 334 for the Pool; winner was Claudia Henderson. 220 electrical outlet was installed at Ball Concession stand with help from Steve Johnson. Holly Andersen & Christina Gibbs are working on parade floats to rep Ball & Pool. Movie night is scheduled for August 20 at Ballfield. Laney asked why Holly Andersen hadn't been paid yet for her hours at the Pool. Jane answered that her resignation from Library Board wasn't received until July 23 and her check is in the bill list to pay tonight. Mayor said that he just signed it. Laney continued that their board had agreed to pay her \$ 15/hour for when she is acting as CPO instead of the manager pay of \$ 14/hour. This difference in the rate had not been received so Jane asked for a motion for rate approval and asked how the difference is marked? Laney answered that Holly marked it on the timecard and Jane stated just the most recent card was marked. Laney will ask Holly to mark timecards. Laney asked why need job description as it would be the same as what Kendall does as CPO. Jane asked what is done differently when she is acting as CPO? Kendall said that he does all of the pumphouse stuff. Kendall said he understood that she water tests when he doesn't. Laney stated she understood water testing is to be done every 4 hours when Pool is open. Laney & Kendall said that annual inspection of Pool was just done and Kendall said that everything else seemed fine, tho inspector mentioned cracks in the deck. The written report will be emailed later. Burnikel motioned to approve Holly Andersen's rate of \$ 15/hour for CPO hours with Kalstabakken 2<sup>nd</sup>. All 5 Voted Yes. Motion approved for Holly Andersen to be paid \$ 15/hour when CPO marked on timecard.

**Public Works:** Kendall Fox, Public Works Director, reported he approved 4 building permits this month. Jane Schumann's fence, James Wendel's cement driveway, Tom Payton's ramp to house, and Robert & Mary Schatz's removing trailer house attachment and moving porch from trailer to another part of house. Kendall asked Council if City could hire more help for Public Works, Jeff is now working over 30 hours a week and would like to work less. Mitch is working about 3 to 5 hours a week. Garrett

McLaughlin commented from the audience, that he is interested in City work, he is interested in full time, tho may consider part-time. Jane commented that Don Ristau also put an application in for part time City work. Levenson asked if Kendall could interview both of these candidates and bring back to a special Council meeting, that is hopefully scheduled for later this month. Kendall asked if there were any more trees called in. Cottrell asked how the City's trees are being marked as opposed to trees that are the property owners' responsibility. City Employee Jeff answered that he has made a chart to mark, but hasn't had time to work on this. Kendall said that he marked some trees for Tarzan to take down on their next trip. Costs was mentioned, Tarzan charged \$ 1400 for 2 big trees recently. Burnikel asked City to get more quotes for tree removals. When asked, Kendall thought City's responsibility would be 15 feet from edge of road where there are no sidewalks. Lead & Copper Inventory is due mid-October. Jane reported the class this last week, indicated EPA wants more information than what we first thought, so some have to be re-done. Last count is over 70 need to return out of 250 and then Kendall brought up that City is also required to do empty lots where there are still service lines buried. Kendall said the missing ones will need door to door service. Levenson suggested putting bright reminders in with Water bills. Jane talked with Dave Felper and he suggested the ordinances be clarified on who is responsible for curb stop and the service lines as the ordinances are a bit vague.

**Howard Co Projects:** Nick Rissman, Howard Co Engineer, presented their A21 paving project from Hwy 63 to Center Street. The schedule is for Construction year 2025. He explained the process is Cold Place, where the current blacktop is ground up, inject a foam oil to rejuvenate it, then lay 4 inches of Cold Place, then 3 inches of Virgin Asphalt, for a total of 7 inches of blacktop. He can bring a 28E agreement back to the Sept meeting, he needs an answer back to the County Supervisory Board by October. Estimated Cost for paving is a bit under \$ 200,000 with City share being 50% of that, so around \$ 95,000 to \$ 100,000. They offer this at 0% interest to be paid back in 3 years. Last paved in the 1980's or early 90's. Nick reported this is an old state highway, given to County in 2004. This does not include any Utility Costs, that would all be City's. The pavement will be 3 inches higher than right now. The shoulders are included in the paving projects. City Engineer, Drew Weber reported prior to any investigations, they thought the sewer lines was 6 inch clay which is hard to televise, but they found some PVC there instead, so maybe not so much has to be replaced. Drew also reported that most of the utilities appear to be outside of the road, so this can all be done far in advance of the paving. This will save time in not having to coordinate for utilities to be done ahead of the paving. Some of the water service lines are in the alley. The water main is on the south side. Drew recommended all of the sewer to be televised for that area. Cottrell asked if the loop going out to Upper Iowa Beef is going down the center of this road and Drew answered the loop would be on A23, outside of the road. Cottrell asked if the City can afford this County project as well as others. Drew answered that Maggie is the financial advisor on City projects, however for the County to be offering to pave for a cost share of 50%, that is a big savings and doesn't come along often. Council asked for another meeting prior to September to get the advice of Maggie.

**Sweet Corn Days:** Jami Schwickerath reported 3 food trucks planned for Main Street with 1 food truck at ballfield. Breakfast both Saturday & Sunday at the Community Center. New this year, is pickle ball, poker run and scavenger hunt. Lighting is coming from Emergency Management & from Geothermal Eco for the street lights that are not working. Electricity should be completed by end of Wed. Cottrell asked what about the cables coming across the sidewalk and how folks are to walk. Burnikel answered that he will put something there or maybe close that part of the sidewalk.

**Public Works continued:** Kendall presented H & M estimate of \$ 6,600 for cameraing & cleaning for the Howard Co Project. Mayor asked where the money would come from and Jane said there is money in Local Option Sales Tax Fund. Levenson motioned to approve the estimate with Burnikel 2<sup>nd</sup>. All 5 Voted Yes. Motion approved for H & M's proposal for \$ 6,600. Kendall reported City received DNR

violation on April & May's lagoon numbers. The high rains diluted the ponds which caused the bacteria to not work properly & the nitrates came back with high readings. The sludge at the bottom may also be contributing. Drew commented that proactive by replacing the old clay pipes to reduce I & I helps. Katie Sterk, City engineer is working on a response back to DNR. Levenson asked if the sludge could be removed and Kendall answered that the liner may have to be relined afterwards. At one point 1.5 million gallons went to lagoon, the lagoon can have up to 2 million gallons. Jane stated that the company that sold the more recent aerators came and scanned the ponds for sludge a few years ago and didn't find much, they could re-do it. Kendall also commented that more aerators could help. Kendall responded to Cottrell's question on why DNR wasn't notified as requested within 24 hours, with he didn't know that he was to respond regarding the nitrates, he responded to the number of gallons on a 5 day report as they had requested. Kendall said he would ask Katie for cost of for different or more aerators. Kendall asked Council how to respond to complaint regarding City having to mow a resident's lawn. She is billing City for \$ 1,100 for damages. The City billed her \$ 1,100 for time mowing the lawn. Council asked Jane to respond with sending the Ordinance and mow if it needs to. Cottrell said that he didn't know that it was to be charged at \$ 150/hour. He thought it was \$ 150 fine with billed for City employee wages, but he said that he would go along with whatever Council had previously decided. Jeff interjected that he picked up quite a bit of stuff ahead of time and that work is all done, so this should make it easier for anyone to mow the next time. Charge for dumping concrete at Tree Dump was discussed. Council suggested \$ 25 a load, but not to charge until advertised. But also have to let City know that when taking any out there. Kendall reported the cameras and the signs are not up yet. Kendall reported that Drew hasn't said if the DNR permit has been approved yet for the well house building. This DNR permit is because the water system is changing the distribution of the pipe size – not the building itself. Kendall asked H & M for a quote for trench and change out the water line pipe and will also ask Mehmert for a quote. Levenson reported that Eric Munkel has not ordered the materials to build with yet. Kendall needs to coordinate with Eric and the electrician. Heisler asked what City needs to do before Eric can start building. Kendall reported that City needs to take the building down and then get the electrician to hook it back up so it can operate as Eric builds around it. Planning to use the same foundation. Northway wants to know if going to switch to 6 inch or not before they can quote. Currently pumping 160, want to pump at 200. Some of the light poles on Main Street are not working. Jane reported Alliant says they are not able to retrofit what is currently there. 2 years ago Alliant quoted a new light pole plus LED light was \$ 1700. Kendall suggested running the wires overhead, so don't have to cut the street. Cottrell said to make sure to get quotes with electrical outlets on them. Cottrell asked City to check into Solar lights as that would get rid of the electrical costs. Cottrell said that solar lights, plus the cell would cost \$ 50-150 each at Wal-Mart. Bobby Frazer said that he bought a couple to try at the Pool for \$200 each, so Council can check the brightness out there. Kendall presented 2 forms for approval – Towing Notice & Burn Notice. The Towing Notice is to be used when vehicles are parked longer than Ordinance allows. Burn Notice was used at Tree Dump to let the neighbors be aware of the times when burning trees and brush. Kendall said next time he will get the person sign the Tow Notice for it to be more official. Kalstabakken motioned to approve both forms with Burnikel 2<sup>nd</sup>. All 5 Voted Yes. Motion approved for 2 Burn Notice & Towing Notice. Burnikel asked Kendall if Main Street's holes were going to be filled before Friday night's dance. Kendall said yes, depending on how the day goes. Cottrell mentioned a few other places if there was any leftover Cold Patch.

**Resolution 08062024-1:** Transfer of Funds for Fiscal Year 2023-2024. Heisler motion to approve Resolution 08062024-1 with Kalstabakken 2<sup>nd</sup>. All 5 Voted Yes. Motion approved for \$ 3500.00 from General Operating to Spring Ahead Learning Center Fund; \$ 1,500.00 from Library Special Revenue Fund to Library General Fund; \$ 5,000.00 from General Operating to Employee Benefits Fund; and \$ 15,000.00 from Water Operating Fund to General Operating Fund.

**Iowa Pumps Repair Quote:** Kendall called Michael Hoffmann, their rep to go over 2 quotes from them. One is to be added to a previous quote of \$ 51K. This quote is for a transducer at the Lagoon at \$ 1,319.67, plus \$ 360 a year. The \$51K quote has not been approved yet. The quote for \$ 3,312.60 is for a pump repair. Heisler motioned to approve the pump repair with Burnikel 2<sup>nd</sup>. All 5 Voted Yes. Motion approved to repair the pump that Iowa Pumps pulled for \$ 3,312.60. Michael continued that he had spoken with City Engineer Katie Sterk separately. Kendall reminded the bigger quote covered repairing the Lift Station by Casey's, plus the monitoring systems at both Wells and Water Tower as well as the additional quote presented of \$ 1,319.67. Mayor asked if those changes would be needed to be done all at once or if could be done in stages. Mayor questioned that wouldn't this be put in with the finances that Katie and Maggie are working on? Council agreed to table the bigger quote until after speaking with Bolton & Menk for more information as well as direction.

**Comments:** Jane reported the City of Lime Springs is undergoing an accounting exam as randomly selected by the State. The auditor was in the day before and went thru records. Levenson asked if anyone has applied for the Deputy Clerk position and there has been one applicant.

Levenson motioned to adjourn with Burnikel 2<sup>nd</sup>. All 5 Voted Yes. Meeting adjourned 8:50 pm.

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**Rick Kirkpatrick, Mayor**

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**Jane Tibbals, City Clerk**