

Mayor Rick Kirkpatrick called the Special Meeting & Budget Work Session of the City Council of the City of Lime Springs to order in the Community Center on September 19, 2024 5:30 pm.

**Member(s) present:** Jeff Burnikel, John Heisler, Jennifer Kalstabakken, Mike Levenson, Richard Cottrell

**City Employees:** Kendall Fox (Public Works Director), Jane Tibbals (City Clerk)

**Visitor(s):** Jeff Siegenthaler, Laney & Bob Frazer

**PLEDGE OF ALLEGIANCE recited.**

**Agenda:** Burnikel motioned to approve the Agenda with Levenson 2<sup>nd</sup>. Burnikel, Heisler, Levenson & Cottrell voted Yes. Kalstabakken absent from vote. The Agenda was approved. Kalstabakken joined meeting at 5:40 pm.

**Park & Rec:** Laney Frazer, Board Chair, reported they didn't see expenses changing much for the new budget. Payroll will be Pool's biggest expense for next year. She stated that what Council gave last year will work for both Parks & Pool. Pool received \$ 24,000 and Parks received \$ 7,000 from Property Taxes. Laney said they are recruiting for WSI. She also reported Paul Andersen plans to come back next Spring and paint the deep end at no additional cost. Levenson suggested that if another wet Spring, wait until following Fall to make sure to get good seal.

**Community Center:** Jane reported they sent over some fundraising ideas, but nothing on expenses. Community Center received \$ 6,000 last year. Nothing big listed on their upcoming expenses, except for LED lights. Dishwasher was fixed, but it is old and may need replacing. Jane continued that someday the Center/Fire Station's roof may need more repair or replaced. Levenson continued that the screws are rusting which caused previous leaks. Caulking was done, so currently no leaks. Jane continued that the solar panels are leased from Mike Johnson. Kalstabakken asked if Community Center should receive more than last year and Jane suggested to look at the balance in their accounts, as they are looking healthy, at least for the next year.

**Electrical Outlets on Pole Lights:** Sobolik is working on electricity now on Main Street. Kendall plans to check outlets on Alliant's poles after dark tonight. Kendall reported Alliant will replace the broken outlets. Burnikel asked if they will add outlets and Kendall will check.

**Equipment:** Kendall reported the tractor blade cracked on an old weld. \$ 6,100 for new one, with hydraulics at Bodensteiner. Tractor blade was purchased used at \$ 1,800 and is a 1980. Kendall answered that blade used frequently for gravel areas including lagoon driveway. Jeff Siegenthaler, City employee, reported that more than welding needed. Council agreed with Kendall that current blade not heavy enough for City use. Council asked Kendall to check to see if trade in option after welding, also check to see what kind of warranty on new one. City truck has Nov 25 appointment at Hanson's for blower fan and check engine light. Council understands that Kendall & Jeff may have to use own vehicles while truck is in repair.

**Wells:** Kendall reported Cahoy's quote \$ 34K for submersible pump, 20 hp motor and leaving it as 4 inch pipe. Northway's quote \$28,500 for a loaner line shaft pump, 4 inch line, 15 hp motor and coming back later to switch out the pumps as they do not have new one available for a while. Northway's 2<sup>nd</sup> option was 6 inch line and line shaft pump for \$ 40,500. The West well currently has a line shaft pump. Cahoy didn't advise switching to 6 inch. Burnikel suggested to contact Casey Sebastian, Iowa Rural Water, as Casey knows what other Iowa cities are doing. Kendall assured that the existing casing will be televised by both companies. Levenson motioned for Kendall & Mayor Rick to make the best decision by contacting Bolton & Menk and Casey Sebastian with Burnikel 2<sup>nd</sup>. All 5 Voted Yes. Motion approved for Kendall & Mayor Rick to make the decision for West Well repair. Kendall reported the water tower needs the frost jacket replaced on the stand pipe. He contacted K & W Coating for a quote of \$ 5,210 for a new one. Heisler motioned to accept the quote with Levenson 2<sup>nd</sup>. All 5 Voted Yes. Motion approved for K & W to replace/repair frost jacket.

**Budget Wish List:** Jane wrote a grant for end points to be added to water meters, that use existing software & meters to for daily readings. Reading daily will help identify heavy usage faster. \$ 50,000 is the total estimate. Kendall reported \$ 12,000 for a new pump at the Lift Station at Casey's, which is why the rebuilt is being done at \$ 6,500. Equipment needs were reviewed. JD Lawn mower needs maintenance. Jeff S. reported the Clipper's joystick needs to be looked at as a safety issue. City doesn't have a trailer to haul lawnmowers for repair. City owned buildings was discussed and Burnikel brought up that Pool's pumphouse needs replacement. Council asked Laney to look into. Jeff S. mentioned that East Main shop could benefit from just a NIPCO heater for short term work use. Jane needs to check with City Attorney regarding sidewalks and the new state law requirements. Main Street sidewalks was also discussed.

**Jane & Kendall Employee Evaluations:** Jane mentioned that one thing that came up during the State Examination/Audit was hand written timecards. Currently Jane is at \$ 18/hour and Kendall is at \$ 24/hour. Council acknowledged Kendall wasn't given a lot of direction and there is a lot of City areas that need working on. Council asked Kendall to continue to work on obtaining more water & sewer certifications. Council asked Jane to continue to look for resources for money and Jane responded she has been sharing some of the emails with other departments as well. Council decided to review raise for Kendall after 1 year of employment, he was hired 6 months ago. Kalstabakken motioned to give Jane a \$ 1/hour raise with Levenson 2<sup>nd</sup>. Burnikel, Heisler, Kalstabakken & Levenson voted Yes. Cottrell voted No. Motion approved for Jane's rate of pay to \$ 19/hour from \$ 18/hour

Levenson motioned to adjourn with Burnikel 2<sup>nd</sup>. All 5 Voted Yes. Meeting adjourned 7:27 pm.

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**Rick Kirkpatrick, Mayor**

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**Jane Tibbals, City Clerk**